

**MINUTES OF EAST LEAKE PARISH COUNCIL MEETING HELD IN THE PARISH OFFICE ON TUESDAY 28<sup>th</sup> JUNE 2016 AT 7.40PM**

**PRESENT:** Cllrs, Gary Grayston, Donna Griggs, Marie Males, Moira Males, Conrad Oatey (Chairman), Peter Rapley, Mel Roper, Glennis Robinson, Kevin Shaw, Liz Taylor, Carys Thomas, John Thurman

The Clerk Lesley Bancroft, Assistant Clerk Sue Lewis were also present

**16/016** **APOLOGIES FOR ABSENCE** Cllrs Lorna Clark and Ron Hetherington reasons given and approved

**16/017** **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

**16/018** **CHAIRMAN'S ANNOUNCEMENTS**

1. The Chairman welcomed new Cllr Donna Griggs to the Parish Council
2. Reminder of the New Councillor Training Seminar and any councillor wishing to attend please let the Clerk know.
3. Newsletter – Assistant Clerk to have any articles for the newsletter before 8<sup>th</sup> July.
4. There is to be a Celebration of life and farewell party for Dr Paul Jacques who died recently. on Saturday 16<sup>th</sup> July if any councillor wishes to attend.

**16/019** **(a) TO APPROVE AS A TRUE RECORD THE MINUTES OF THE PARISH COUNCIL MEETING OF 24<sup>th</sup> MAY 2016 – PAGES 8-11**

Proposed Cllr Kevin Shaw      Seconded Cllr Glennis Robinson  
Agreed Unanimously

**(b) TO REPORT MATTERS ARISING THERE FROM NOT ON THE AGENDA – FOR INFORMATION ONLY**

16/008 Community Projects under the Highfields Trust Team Programme. The Chairman reported that as we had not heard back from them we assume they have gone elsewhere.

**16/020** **(a) TO RECEIVE REPORTS AND RECOMMENDATIONS OF COMMITTEES**

**Planning Committee Tuesday 24<sup>th</sup> May 2016 – Pages 12-13**

Proposed Cllr Carys Thomas      Seconded Cllr Glennis Robinson  
Agreed Unanimously

**Planning Committee Tuesday 14<sup>th</sup> June 2016 – Pages 14-15**

Proposed Cllr Carys Thomas      Seconded Cllr Glennis Robinson  
Agreed Unanimously

**Management Committee Tuesday 14<sup>th</sup> June 2016 – Pages 16-17**

Proposed Cllr Kevin Shaw      Seconded Cllr Glennis Robinson  
Agreed Unanimously

**16/MAN/005 To Examine the Council's Financial Controls**

**RESOLUTION**

That the Parish Council approve and adopt the Financial and Internal Controls.

**Proposed Cllr Kevin Shaw      Seconded Cllr Marie Males  
Agreed Unanimously**

**Planning Committee Tuesday 21<sup>st</sup> June 2016 – Pages 18-19**

**Proposed Cllr Carys Thomas      Seconded Cllr Marie Males  
Agreed Unanimously**

**Amenities Committee Tuesday 21<sup>st</sup> June 2016- Pages 20-22**

**Proposed Cllr Marie Males      Seconded Cllr Conrad Oatey  
Agreed Unanimously**

**16/021      TO APPROVE THE ANNUAL RETURN FOR YEAR END 31<sup>ST</sup> MARCH 2016  
ENDORISING THE RECOMMENDATION OF THE MANAGEMENT COMMITTEE –  
PAPERS PREVIOUSLY DISTRIBUTED**

**RESOLUTIONS**

That the Parish Council having examined the Financial and Internal Controls authorise the Chairman to sign the Governance Statement

**Proposed Cllr Kevin Shaw      Seconded Cllr Glennis Robinson  
Agreed Unanimously**

That the Parish Council Chairman approves and signs the Annual Return

**Proposed Cllr Kevin Shaw      Seconded Cllr Glennis Robinson  
Agreed Unanimously**

**16/022      TO CONSIDER A REQUEST FROM EAST LEAKE FOOTBALL CLUB TO USE  
THE SIR JOHN LEEKE OF LEEKE SHIELD OF ARMS WITHIN THEIR LOGO**

Following the request for the use of the Sir John of Leeke Shield, it was agreed to support the request in principle but draw their attention to the conditions with regard to modifying it and that the Parish Council would need to give the design the final approval.

**Proposed Cllr Conrad Oatey      Seconded Cllr Marie Males  
Agreed Unanimously**

**16/023      FOLLOWING THE CONSULTATION EVENT, TO REQUEST THE PARISH  
COUNCIL TO PROPOSE TO RUSHCLIFFE BOROUGH COUNCIL THE  
CONSERVATION WORKING PARTY CHANGES TO THE CONSERVATION AREA**

Cllr Donna Griggs declared an interest in this item.

The Chairman reported that the Conservation Area should be reviewed every 5 years. The Parish Council set up a Working Party along with Rushcliffe Borough Council Conservation Officer which culminated in the Drop in Day in April. The consultation document was tabled. As there were no adverse comments on the consultation it was recommended that the suggestions of the Working Party be passed on to Rushcliffe Borough Council for formal acceptance.

**Proposed Cllr Carys Thomas      Seconded Cllr Conrad Oatey  
Agreed by 11 in favour with 1 abstention**

**16/024**                    **TO CONSIDER ARRANGEMENTS FOR SUPPORTING THE PARISH COUNCIL WEBSITE**

The Chairman reported that the Parish Council website had been set up by Paul Cooper and since he has died there are no formal arrangements in place to support the Content Management System.

Following a discussion it was agreed that John Olivere, who looks after the village website be invited to look at the website to see if he can advise and offer support when required.

**16/025**                    **TO REVIEW THE CHILDREN'S PLAY ADVISORY ANNUAL INSPECTION REPORT IN RELATION TO THE OLDERSHAW TRUST LAND, GOTHAM ROAD PLAYING FIELD AND THE SKATE PARK**

It was agreed that the Clerk send the Inspectors Report to the manufacturers of the play equipment where a Category B risk had been highlighted and request a quotation for repairs.

Skateboard Park – Report be sent to Streetwise asking them to address the Category B risks and in particular pay attention to a hole in the lower deck which they had not repaired as a matter of urgency.

**16/026**                    **TO PURSUE A 'GROWTH BOARD' FOR EAST LEAKE**

The Chairman referred members to the papers previously circulated on Growth Boards and reported that it would be worth exploring if it helps develop the village in employment and trade.

It was agreed that we formally invite Rushcliffe Borough Council to attend a meeting with the Parish Council to advise the council on how to progress this. Cllr Simon Robinson, Deputy Leader of the Borough Council to be invited along with David Banks

**Proposed Cllr Conrad Oatey    Seconded Cllr Marie Males  
Agreed Unanimously**

**16/027**                    **TO RECEIVE UP TO DATE REPORTS FROM SUB-COMMITTEES, WORKING PARTIES & PORTFOLIO HOLDERS**

**Skate Park** – Cllr Kevin Shaw reported that he had met with Colour Wash Solutions who specialise in painting murals, renovating and restoring public spaces with artwork and application of protective anti vandal coatings and they were very interested in the Skate Park. They are to send in a quotation before the next Amenities meeting.

**16/028**                    **TO RECEIVE REPORTS FROM OUTSIDE BODIES INCLUDING COUNTY COUNCIL AND BOROUGH COUNCIL**

Apologies from County Councillor Andy Brown.

Cllr Marie Males reported that she and Borough Cllrs Ron Hetherington and John Thurman have had a private meeting with the Leader of the Borough Council with regard to 'Positive Futures' programme which is for children 9-16 years old. The programme is run by Nottinghamshire Cricket Club and is aimed at cutting down crime. They informed him what was needed in East Leake and this is to be considered at the next Council meeting at the Borough on Thursday.

After a discussion it was agreed that if East Leake is approved to take part in the programme that Rushcliffe Borough Council be invited to give a briefing to the Parish Council.

**16/029**                    **TO APPROVE CHEQUES, PAYMENTS AND SALARIES FOR JUNE 2016**

**Proposed Cllr Glennis Robinson                    Seconded Cllr Marie Males  
Agreed Unanimously**

**16/030**

**TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING –  
FOR INFORMATION ONLY**

1. Sarah Coleman, SureStart, notification that they will be having a Teddy Bears picnic on Thursday 11<sup>th</sup> August on Gotham Road Playing Fields – Noted
2. PC Kelly Carlisle, Crime Figures for May 2016 – Noted
3. Keith Mountain – complaint about excessive weed growth – Noted
4. Liam Thompson - Acknowledgement of the Parish Council's support - Noted
5. Came and Company – Notification that the insurers are closing the file on Health Centre Car Park claim – Noted
6. Copy of letter sent to Mr G Kenny, Head Teacher, Brookside School from Mr S Barrow with regard to road/highway safety on at the junction of Rectory Close, Brookside - Noted

**16/031**

**QUESTIONS TO CHAIRMAN (IN ACCORDANCE WITH S.O.1U.)**

There were no questions

The meeting closed at 8.45pm