

MINUTES OF EAST LEAKE PARISH COUNCIL MEETING HELD IN THE PARISH OFFICE ON TUESDAY 22nd NOVEMBER 2016 AT 7.42PM

PRESENT: Cllrs Lorna Clark, Donna Griggs, Ron Hetherington, Marie Males, Conrad Oatey (Chairman), Peter Rapley, Mel Roper, Glennis Robinson, Kevin Shaw, Liz Taylor, Carys Thomas,

The Clerk Lesley Bancroft, Cllr Andy Brown and 2 members of the public were also present

16/092 **APOLOGIES FOR ABSENCE** Cllrs Gary Grayston, Jeff Jones, Moira Males, John Thurman reasons agreed and accepted.

16/093 **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

16/094 **CHAIRMAN'S ANNOUNCEMENTS**

- Welcome to Mark Clifford and John Cottee from Rushcliffe Borough Council for the Positive Futures item.
- To move Nottinghamshire County Council items to higher up the agenda – Agreed
- To have a discussion after the meeting re the Christmas Meal – Agreed
- Congratulations to Cllr Mel Roper who has won the Rushcliffe Hero Award

The Chairman closed the meeting at 7.43pm for item 16/095

16/095 **TO RECEIVE REPRESENTATION AND PRESENTATION FROM RUSHCLIFFE BOROUGH COUNCIL REGARDING THE POSITIVE FUTURES PROGRAMME WITHIN THE BOROUGH**

The Positive Futures Project 2017-2020 is now extended to East Leake. Work in the Academy is underway to begin the project with young people. The first meeting of all stakeholders in the East Leake project is scheduled for 24th April 2017.

East Leake Parish Council will agenda this item for discussion at its January 2017 meeting to consider its responses.

Thanks were expressed to the Positive Futures Team.

The Chairman re-opened the meeting at 8.07pm.

16/104 **TO RECEIVE REPORTS FROM OUTSIDE BODIES INCLUDING COUNTY COUNCIL AND BOROUGH COUNCIL**

Cllr Andy Brown informed the meeting:

- Safety Audit to be carried out on Rempstone Road/Gypsy Lane
- The Integrated Highways Programme indicates that no work is scheduled or planned for our area in 2017/18.

16/096 **(a) TO APPROVE AS A TRUE RECORD THE MINUTES OF THE PARISH COUNCIL MEETING 25th OCTOBER – PAGES 89-93**

Proposed Cllr Conrad Oatey
Agreed Unanimously

Seconded Cllr Glennis Robinson

(b) TO REPORT MATTERS ARISING THERE FROM NOT ON THE AGENDA – FOR INFORMATION ONLY

None

16/097 (a) TO RECEIVE REPORTS AND RECOMMENDATIONS OF COMMITTEES

Planning Committee 25 October 2016 – Page 94

**Proposed Cllr Carys Thomas
Agreed Unanimously**

Seconded Cllr Glennis Robinson

Planning Committee 8th November 2016 Pages 95

Proposal of amendment to wording at 16/PC/096 – Change from ‘No Objections Agreed by 9 in favour with 1 abstention’ to ‘No Objections proposed and seconded’

**Proposed Cllr Carys Thomas
Agreed Unanimously**

Seconded Cllr Glennis Robinson

Management Committee Tuesday 8th November 2016 – Pages 96-97

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Glennis Robinson

16/MAN/058 East Leake Playing Fields Charity

RESOLUTION

To offer a grant in the sum of £6240.00 to cover the preparation, brief and concept design (Stage 1 and 2). Subject to the examination of costs at that stage to then consider a grant of £8160.00 to cover the development design (Stage 3). The total £14,400.00 would allow the Charity to get to the planning approval stage. The grant offered to become part of the Parish Council budget in order to keep control of the payment of invoices and to monitor the expenditure.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Glennis Robinson

16/MAN/059 BACS PAYMENTS

RESOLUTION

Having discussed the security and authorisation issues surrounding BACS and bill payments to suppliers it was agreed that bill payment is the present preferred option. The Clerk will provide to Full Council a list of all expenditure as at present but will show bill payments pending in order for council to authorise prior to payment.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Glennis Robinson

16/MAN/063 THE GROUNDS MAINTENANCE REVIEW

1. RESOLUTION

The areas of responsibility for both Grounds Staff as tabled to be observed. The present 7.30am to 3.00pm hours to continue but to be subject to review further into the new working practice.

Further clarity to be sought on the nature of work undertaken between the hours of 7.30am and 8.30am

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Glennis Robinson

2. RESOLUTION

Having consulted with staff the Grounds Staff will be issued with a uniform for practicability and recognition of being East Leake Parish Council representatives. East Leake Parish Council to be embroidered on the clothing. The cost would be £212.00 plus VAT which equates to 5 x t-shirts, 5 x polo shirts, 2 x sweat shirts and 2 x fleeces per each of the 2 groundsman.

Proposed Cllr Kevin Shaw Seconded Cllr Mel Roper
Agreed Unanimously

Amenities Committee Tuesday 15th November 2016- Pages 98-100

Proposed Cllr Mel Roper Seconded Glennis Robinson
Agreed Unanimously

16/AME/068 Rest Garden

RESOLUTION

That the Parish Council agree to the revised quote for the Shelter which includes installation cost if required - £3895.00 plus £1,700.00 installation.

Proposed Cllr Mel Roper Seconded Cllr Conrad Oatey
Agreed Unanimously

16/AME/069 Recycling Bins

RESOLUTION

That subject to approval from the Co-op the recycling bins be re-sited on the Co-op car park.

Proposed Cllr Mel Roper Seconded Cllr Glennis Robinson
Agreed by 9 in favour with 2 abstention

16/098 TO CONSIDER A RESPONSE TO THE VALUATION UNDERTAKEN ON LAND AT COSTOCK ROAD

Further to a request for the Parish Council to enter into negotiations for the purchase of land the Parish Council had arranged for a valuation to be undertaken. The Parish Council await a written report from the valuers. This item to be on the January 2017 agenda. It should be noted that any future use of the land should be a consideration with reference to the Neighbourhood Plan.

It was resolved that the public be excluded from the Meeting for consideration of the above item of business pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted (see page a)

16/099 TO CONSIDER THE APPOINTMENT OF A REPRESENTATIVE ON THE VILLAGE HALL COMMITTEE

Cllr Marie Males informed the meeting that Cllr John Thurman (not in attendance) had indicated he would consider becoming a Parish Council representative. Additional representatives may be required. To be determined at a later date.

16/100 TO RECEIVE INFORMATION FROM BOROUGH COUNCILLORS, AS REQUESTED, IN RESPECT OF THE IMPLEMENTATION OF THE COMMUNITY INFRASTRUCTURE LEVY

The Rushcliffe Borough Council report containing information on the Boroughs action regarding CIL was tabled. It was felt that some points in the report needed to be challenged further and a request was made that our Borough Councillors seek to challenge the report in order to make CIL happen in the Rushcliffe area. This item to be an agenda item for the February 2017 meeting

16/101 TO REVIEW AND ADOPT, AS IS AN ANNUAL REQUIREMENT, THE FOLLOWING POLICIES

**Complaints Procedure
Equal Opportunities policy
Dignity at work – Anti Bullying & Anti-Harassment Policy
Volunteer Policy
No Smoking Policy
Information Technology Policy – Internal and External**

There being no changes to report the above policies were approved.

**Proposed Cllr Conrad Oatey Seconded Cllr Marie Males
Agreed Unanimously**

16/102 TO APPROVE BLUE PLAQUE SIGN

The Bee Hive Works was the preferred option

**Proposed Cllr Carys Thomas Seconded Cllr Marie Males
Agreed Unanimously**

Some explanation was requested re the wording accompanying the illustration. The History Society will be asked to supply further details.

16/103 TO RECEIVE UP TO DATE REPORTS FROM SUB-COMMITTEES, WORKING PARTIES & PORTFOLIO HOLDERS

Parking Survey – The survey has been undertaken, the results of which we await.

Christmas Decorations - The Council approved the idea of Cllr Mel Roper seeking help from volunteers in preparing the Christmas Trees lights in the future. It was suggested that the tree lights be illuminated all day instead of on the timers especially the trees on the Village Green, the Rest Garden and Gotham Road together with the lights on all other trees. There was no objection to this in principle. However the feelings of the traders supplying the electricity to the trees on their premises needs to be respected.

The lights paid for by the traders and donated to the Parish Council are to be stored in the Parish Council Workshop.

A review of the seasonal decorations will be undertaken at the January 2017 Amenities meeting.

Friends of Meadow Park – Recently held their AGM and some changes to the Committee Officers had been made. A project including volunteers from British Gypsum was to be undertaken in the New Year and the Clerk is presently checking the Parish Council Insurance Policy covering volunteers.

16/104 **TO RECEIVE REPORTS FROM OUTSIDE BODIES INCLUDING COUNTY COUNCIL AND BOROUGH COUNCIL**

Nothing to report from the Borough Councillors

16/105 **TO APPROVE CHEQUES, PAYMENTS AND SALARIES FOR NOVEMBER 2016**

The cheques and salaries were approved for payment. The salaries figure for November 2016 is £5533.20.

**Proposed Cllr Glennis Robinson
Agreed Unanimously**

Seconded Cllr Marie Males

16/106 **TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY**

1. Rural Services Network – Weekly News Digest – Noted
2. NALC – Dependents' Carers Allowance for Parish Council – Noted
3. Knight, Kavanagh & Page Consultants firm acting on behalf of Rushcliffe Borough Council undertaking Playing Pitch Strategy – Noted
4. Nottinghamshire County Council Broadband Engagement Officer – Introduction – Noted
5. Liam Thompson – Acknowledgement and thanks to the Parish Council for their support for East Leake Football Club – Noted
6. Nottinghamshire County Council/Via – Temporary Road Closure Monday 19 December – Wednesday 21st December Kirk Ley Road/Woodgate Road/Brookside – Noted
7. SLCC – Consultation Response: Referendum Principles for English Parishes - Noted

16/107 **QUESTIONS TO CHAIRMAN (IN ACCORDANCE WITH S.O.1U.)**

There were no questions.

The meeting closed at 9.20pm.