

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE PARISH OFFICE ON TUESDAY 19<sup>th</sup> MAY 2015 AT 7.30PM**

**PRESENT** Cllrs Lorna Clark, Gary Grayston, Caroline Harroe, Ron Hetherington, Marie Males, Moira Males, Conrad Oatey, Peter Rapley, Glennis Robinson, Mel Roper, Kevin Shaw, Liz Taylor, Carys Thomas, John Thurman,

**15APC/1 ELECTION OF CHAIRMAN**

Nominations for Chairman

**Cllr Ron Hetherington** - Proposed Cllr Marie Males    Seconded Cllr John Thurman  
**Cllr Conrad Oatey** – Proposed Cllr Carys Thomas    Seconded Cllr Kevin Shaw

A vote was taken on the above nominations

Cllr Ron Hetherington – 6 votes  
Cllr Conrad Oatey – 8 votes

It was therefore agreed that Cllr Conrad Oatey be elected as Chairman of the Parish Council.

**15APC/2 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE AND AGREEMENT TO ABIDE BY THE CODE OF CONDUCT.**

Cllr Conrad Oatey signed the Chairman's Declaration of Acceptance of Office.

**Chairman's Announcements –**

1. Annual Parish Meeting, 27th May – Help will be required at the beginning of the meeting for setting up.

**15APC/3 APOLOGIES FOR ABSENCE** – Cllr Jeff Jones reasons received and accepted

**15APC/4 ELECTION OF VICE-CHAIRMAN**

**Vice-Chairman Nominations**

**Cllr Kevin Shaw** – Proposed Cllr Carys Thomas    Seconded Cllr Liz Taylor  
**Cllr Ron Hetherington** – Proposed Cllr Marie Males    Seconded Cllr John Thurman

A vote was taken on the above nominations

Cllr Kevin Shaw – 8 votes  
Cllr Ron Hetherington – 6 votes

It was therefore agreed that Cllr Kevin Shaw be elected as Vice Chairman of the Parish Council.

**15APC/5 APPOINTMENT OF COMMITTEES**

**a) Amenities Committee (Max Of 8 Members Plus Council Chairman & Vice-Chairman)**

The Constitution of Committees determines that Cllrs Conrad Oatey and Kevin Shaw serve on the Amenities Committee by virtue of being Chairman and Vice-Chairman of the council respectively.

The following nominations were made:- Cllrs Lorna Clark, Gary Grayston, Caroline Harroe, Marie Males, Peter Rapley, Glennis Robinson, Mel Roper, Carys Thomas

**Agreed unanimously**

**b) Planning Committee (Max of 3 Members per Ward plus Council Chairman & Vice-Chairman)**

The Constitution of Committees determines that Cllrs Conrad Oatey and Kevin Shaw serve on the Planning Committee by virtue of being Chairman and Vice-Chairman of the council respectively.

The following nominations were made:- Gary Grayston, Ron Hetherington, Marie Males, Peter Rapley, Glennis Robinson, Mel Roper, Liz Taylor, Carys Thomas, John Thurman

**Agreed unanimously**

**15APC/6**

**a) AMENITIES AND PLANNING COMMITTEES TO MEET TO ELECT CHAIRMAN AND VICE-CHAIRMAN.**

**Amenities**

Nominated:- **Chairman – Cllr Marie Males**

Proposed – Cllr Glennis Robinson      Seconded Cllr Peter Rapley  
Agreed unanimously

**Vice-Chairman – The following proposal was received**

**Cllr Glennis Robinson**

Proposed – Cllr Marie Males      Seconded Cllr Peter Rapley  
Agreed unanimously

**Planning Committee**

The members of the Planning Committee met and the Chairman of the Council asked for nominations for Chairman and Vice-Chairman of the Committee

Nominations for Chairman

**Cllr Carys Thomas** - Proposed Cllr Kevin Shaw Seconded Cllr Mel Roper  
**Cllr John Thurman** – Proposed Cllr Glennis Robinson      Seconded Cllr Marie Males

A vote was taken on the above nomination

Cllr Carys Thomas – 6 votes  
Cllr John Thurman – 5 votes

It was therefore agreed that Cllr Carys Thomas be elected as Chairman of Planning.

**Vice-Chairman – The following proposal was received**

**Cllr John Thurman**

**Proposed – Cllr Glennis Robinson      Seconded Cllr Marie Males**  
**Agreed unanimously**

**b) ELECTION OF TWO ORDINARY MEMBERS TO THE MANAGEMENT COMMITTEE**

In addition to the Chairman and Vice-Chairman of the Parish Council, Amenities and Planning Committee forming the Management Committee, nominations are required for two additional members:-

Nominated – **Cllr Ron Hetherington**  
Proposed Cllr Marie Males                                      Seconded Cllr Glennis Robinson  
  
**Cllr Mel Roper**  
Proposed Cllr Carys Thomas                                      Seconded Cllr Lorna Clark  
  
**Agreed Unanimously**

**15APC/7                      APPOINT MEMBERS TO PORTFOLIOS AND REPRESENTATION ON OUTSIDE BODIES**

<b>PORTFOLIO</b>	<b>NAMED REPRESENTATIVE</b>
Highways and Pavements	John Thurman
Health and Safety	Lorna Clark
The Environment & Meadow Park	Marie Males
Policing, Crime Prevention, CCTV & Neighbourhood Watch	Ron Hetherington
Planning, Local Developments & Conservation Area	Carys Thomas
Rights of Way	Liz Taylor/Moira Males
Publicity	
Youth Issues, Playgrounds & Recreation	Gary Grayston/Glennis Robinson
Christmas & Floral Decorations	Kevin Shaw
Business, Employment & Local Traders	Mel Roper
Closed Churchyard & Village Burial Ground	Conrad Oatey
Local Council Awards Scheme	Kevin Shaw
Emergency Co-ordinator	Conrad Oatey
Drainage/Flooding & Sewage	Carys Thomas

**Outside Bodies**

**Community Care** – Cllr Peter Rapley

**E.L.P.F.C.** – Cllrs Marie Males, Liz Taylor, John Thurman

**Village Website** – Cllr Conrad Oatey and Mr John Olivere\*

**Friends of Meadow Park** – Cllr Marie Males

**Community Plan** – Cllrs Gary Grayston, Carys Thomas, Conrad Oatey, Kevin Shaw

**Village Hall Committee** - Sonya Oates, Sue Lewis, Cllr Marie Males, Hilary Morrissey, Tim Woods (these representatives were nominated March 2015)

**Working Parties**

**Newsletter** – Cllrs Mel Roper, Lorna Clark, Glennis Robinson

**Village Parking Group** – Cllrs Carys Thomas, Conrad Oatey, Kevin Shaw, Mel Roper, Jeff Jones

**Neighbourhood Plan Group** – Cllrs John Thurman, Carys Thomas, Conrad Oatey

**Play Equipment Working Party** – Cllrs Kevin Shaw, Marie Males, John Thurman, Glennis Robinson, Gary Grayston, Lorna Clark plus Lesley Way and Richard Jenks should they wish to be involved.

**15APC/8**      **TO CONSIDER ISSUES NOT FORMING PART OF THE ANNUAL COUNCIL MEETING BUT WHICH REQUIRE URGENT ATTENTION.**

**A) TO CONSIDER THE FOLLOWING PLANS:**

**14/01967/FUL**                      **45 Oldershaw Road**

Single storey rear extension

**No Objections**                      **Agreed Unanimously**

**15/00826/FUL**                      **Brookside Farm House, 15 Brookside**

Renovate building to include repair and raise roof; repairs walls and after doors and window insert roof-lights

**No Objections**                      **Agreed Unanimously**

**B) APPROVE CHEQUES FOR PAYMENT FOR MAY 2015**

**Proposed Cllr Glennis Robinson**                      **Seconded Cllr Marie Males**  
**Agreed Unanimously**

There being no other business the meeting closed at 8.35pm

\* Parish Council nominated representatives