

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 10th JANUARY 2017 AT 8.04PM

Present: Councillors, Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), Carys Thomas, John Thurman

The Clerk Lesley Bancroft, and Cllr Donna Griggs were also present.

APOLOGIES: None

16/MAN/075 CHAIRMAN'S ANNOUNCEMENTS

None

16/MAN/076 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

16/MAN/077 TO REPORT MATTERS ARISING FROM MINUTES DATED 13th DECEMBER 2016 NOT ON THE AGENDA – FOR INFORMATION ONLY

None

16/MAN/078 TO CONSIDER THE BUDGET FOR 1ST APRIL 2017-31ST MARCH 2018 TOGETHER WITH EAR MARKED RESERVES AND THE PRECEPT

The draft Budget having been tabled and discussed at length together with General Reserves and Earmarked Reserves was agreed, noting in particular the requirement to budget for the proposed Gotham Road car park extension.

RECOMMENDATION

To approve and adopt the budget for 1st April 2017 – 31st March 2018. It is recommended that Council resolve to approve the Parish Council Precept of £240,435 which equates, when taking into account the tax base figure, to a charge of £88.96 per annum.

To approve the Earmarked Reserves of £63,400

Proposed Cllr Kevin Shaw Seconded Cllr Marie Males
Agreed Unanimously

16/MAN/079 TO CONSIDER THE RESPONSE FROM THE EXTERNAL AUDITOR IN RELATION TO THE ANNUAL RETURN FOR THE 31ST MARCH 2016

The comments not effecting the External Auditor's opinion in relation to Fixed Assets were noted, a result of which the Fixed Assets Register reference to the Parish Office and Works Depot is to read as follows:

Purchase Costs - £163,592 and £450 for land
2015/16 Costs - £163,592 and £450 for land

The Burial Ground to read:

Purchase Costs - £136,000
2015/16 Costs - £136,000

The Sun Dial to read

Purchase Costs – Gift
2015/16 Costs - £1.00

The Annual Return Figures to be reinstated at its next submission - Agreed

16/MAN/080 TO AUTHORISE A CHEQUE FOR PAYMENT TO HMRC FOR TAX AND NATIONAL INSURANCE

A cheque to HMRC in respect of Tax and National Insurance for October, November and December 2016 in the amount of £4,600 was approved and authorised for signature

**Proposed Cllr Ron Hetherington Seconded Cllr Conrad Oatey
Agreed Unanimously**

16/MAN/081 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

None

16/MAN/082 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

None

The meeting closed at 8.21pm