

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 13th JUNE 2017 AT 7.30PM

Present: Councillors, Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), John Thurman

The Deputy Clerk Sue Lewis was also present along with Neil Lambert.

APOLOGIES FOR ABSENCE Cllr Carys Thomas reason given and approved.

17/MAN/001 CHAIRMAN'S ANNOUNCEMENTS

1. The Chairman welcomed Neil Lambert the new Clerk to the meeting who had attended as an observer.

17/MAN/002 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

Cllrs Marie Males and John Thurman declared an interest in item 17/MAN/008.

17/MAN/003 TO REPORT MATTERS ARISING FROM MINUTES DATED 11th APRIL 2017 NOT ON THE AGENDA – FOR INFORMATION ONLY

None

17/MAN/004 COUNCIL TO UNDERTAKE REVIEW OF ANNUAL GOVERNANCE STATEMENT 2016/17

RECOMMENDATION

The Annual Governance Statement as examined by the Management Committee be approved and adopted by Full Council acknowledging that members have ensured a sound system of internal control is in place.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Marie Males

17/MAN/005 COUNCIL TO UNDERTAKE REVIEW OF ACCOUNTING STATEMENT, SECTION 2 OF ANNUAL RETURN 2016/17

RECOMMENDATION

That the Chairman be authorised to sign the Annual Return plus Variances.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Marie Males

17/MAN/006 TO RECEIVE AND REVIEW REPORT FROM INTERNAL AUDITOR

The Internal Audit Report for Financial Year 1st April 2016-31st March 2017 was tabled and noted. There were no areas of concern and therefore no recommendations

17/MAN/008 TO CONSIDER REQUEST FROM EAST LEAKE PLAYING FIELDS CHARITY FOR CONTRIBUTION TOWARDS REPAIRS OF DRAINS

The Chairman referred members to the email previously circulated

Following a discussion it was agreed that if the damage was due to the roots, repairing the pipe would not be a long term solution and that the trees would need to be chopped down and the roots grinded.

