

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 9th JANUARY 2018 AT 7.40PM

Present: Councillors, Ron Hetherington, Marie Males, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), Carys Thomas, John Thurman

The Deputy Clerk Sue Lewis and one member of the public were also present.

17/MAN/059 CHAIRMAN'S ANNOUNCEMENTS

None

17/MAN/060 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

17/MAN/061 TO REPORT MATTERS ARISING FROM MINUTES DATED 12th DECEMBER 2017 NOT ON THE AGENDA – FOR INFORMATION ONLY

None

17/MAN/062 TO CONSIDER THE BUDGET AND EAR MARKED RESERVES FOR 1ST APRIL 2018 - 31ST MARCH 2019

The Chairman referred to the paper previously circulated by the Clerk and to a paper had had prepared on the 'Projected Funds' for 2018/19.

Following a discussion it was agreed to the following:

- Due to the new Data Protection Regulations coming in to force in May 2018 which NALC advises that most Clerks and RFO cannot be designated as the Council's DPO and that a DPO will need to be employed, it was agreed to increase 4059 Professional Fees from £5,000 to £6,000
- Following a request from Cllr Mel Roper to have more funds available for Community led projects e.g East Leake Live it was agreed to increase 4075 Section 137 from £3,000 to 4,000
- Ear Marked Reserves to be finalised at March Management meeting.

Following the meeting detailed recalculation of the figures revealed that the Band D increase would be above the desired 4%, so to compensate for the two items that have been increased, 4020 in Management will be reduced to £1000 (down £500) and 4120 (Amenities) reduced to £500 (down £500). In addition, as the Parish Council no longer employ outside contractors to inspect the skatepark it is felt that 4170 can be reduced to £6000 (down £180).

RECOMMENDATION

To approve and adopt the budget for 1st April 2018 – 31st March 201 with the additional above amendments. It is recommended that Council resolve to approve the Parish Council Precept of £270606 which equates, when taking into account the tax base figure, to a charge of £92.51p per annum an increase of 3.9%

Earmarked Reserves to be finalised at March Management Meeting.

Proposed Cllr Kevin Shaw Seconded Cllr Conrad Oatey
Agreed Unanimously

17/MAN/063 TO AUTHORISE PAYMENT TO HMRC FOR TAX AND N.I. IN THE SUM OF £4035.98

The payment of £4035.98 to HMRC was agreed.

17/MAN/064 TO RECEIVE INFORMATION ABOUT CHANGES TO DATA PROTECTION REGULATIONS

See 17/MAN/062.

17/MAN/065 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

1. Letter from Chairman of NALC – It was agreed to agenda the letter for February Management to cover Local Council Awards Scheme and The Good Councillor's Guide to Finance and Transparency - Noted

17/MAN/066 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

There were no questions.

The meeting closed at 8.10pm