

MINUTES OF THE MANAGEMENT COMMITTEE OF EAST LEAKE PARISH COUNCIL HELD IN THE PARISH OFFICE ON TUESDAY 10th APRIL 2018 AT 7.55PM

Present: Councillors, Marie Males, Ron Hetherington, Conrad Oatey, Glennis Robinson, Mel Roper, Kevin Shaw (Chairman), Carys Thomas, John Thurman

The Clerk Neil Lambert and Cllr Donna Griggs were also present

APOLOGIES FOR ABSENCE - None

17/MAN/088 CHAIRMAN'S ANNOUNCEMENTS

None

17/MAN/089 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

17/MAN/090 TO REPORT MATTERS ARISING FROM MINUTES DATED 13th MARCH 2018 NOT ON THE AGENDA – FOR INFORMATION ONLY

17/MAN/082 Car Park extension – Everything has been agreed verbally, approval from Via regarding exit ramp on to Gotham Road is awaited. The Ground staff have cleared the hedgerow within our boundary for the ramp.

17/MAN/091 TO RECEIVE REPORT FROM THE INTERNAL AUDITOR

Report received and accepted as read.

17/MAN/092 TO RECEIVE UPDATE ON TENDER PROCESS AND BUDGET FOR SKATE PARK

A detailed discussion took place on the report previously circulated on the detailed tenders received and process to follow.

The following was agreed

- To have concrete for construction which rules out one of the tenders.
- To ask British Gypsum and Interserve to make a contribution.
- The Environment Agency to be informed about the concrete structure replacing previous timber one.
- Local users are to be consulted about their preferred elements and features available in concrete from the two suppliers under consideration

RECOMMENDATION

That Full Council agree to earmark an additional £13,000, to be used in the event that other funding sources being pursued are unsuccessful

**Proposed Cllr Carys Thomas Seconded Cllr Kevin Shaw
Agreed Unanimously**

17/MAN/093 TO REVIEW RISK POLICY (ANY CHANGES TO CURRENT ASSESSMENT AND MITIGATION) AND RISK REGISTER – PRESENTATION FORMAT FROM PRACTITIONERS GUIDE 2018

The Chairman referred to the 2016 Risk Assessment previously circulated and it was agreed to add General Data Protection Regulations as a risk and that the new format be adopted in due course.

17/MAN/094 TO REVIEW INSURANCE RENEWAL DUE 1ST JUNE (seeking quotations via Broker)

Noted

17/MAN/095 TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING – FOR INFORMATION ONLY

1. Ben Copithorne, The Defence and National Rehabilitation Centre – Save the Date – Thursday 21 June 2018 – Noted
2. PC Kelly Carlisle – March Crime Figures – Noted
3. Richard Smith, HSBC Bank – Information on how to increase daily limit for large invoices – Noted.
3. NALC – copy of Model Standing Orders 2018 – Noted.

17/MAN/096 QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING ORDER IU

There were no questions.

The meeting closed at 8.35pm