

**MINUTES OF THE MANAGEMENT COMMITTEE HELD IN THE PARISH OFFICE ON TUESDAY  
12<sup>th</sup> FEBRUARY 2019 AT 7.50PM**

**Present:** Councillors, Donna Griggs, Ron Hetherington, Marie Males, Conrad Oatey, Mel Roper, Kevin Shaw (Chairman), John Thurman

The Clerk Neil Lambert, was also present

**APOLOGIES FOR ABSENCE** Cllr Carys Thomas reasons given and approved

**18/MAN/65**      **CHAIRMAN'S ANNOUNCEMENTS**

1.                    Articles for the newsletter are requested to the Deputy Clerk as soon as possible.

**18/MAN/66**      **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None

**18/MAN/67**      **TO REPORT MATTERS ARISING FROM MINUTES DATED 8<sup>th</sup> JANUARY 2019  
NOT ON THE AGENDA – FOR INFORMATION ONLY**

- Budget 2019/20 was approved at Full Council on 22<sup>nd</sup> January 2019, setting precept

**18/MAN/68**      **TO CONSIDER BUDGET REVIEW FOR Q1-Q3, APRIL TO DECEMBER 2018  
(TEXT AND TABLES ATTACHED)**

- The Clerk answered questions to clarify code 4012 Water Usage and 4114 Unmetered Electricity
- To note analysis of Grounds Maintenance expenditure – code 4131 the Chairman drew attention to the grid including expenditure in quarter 4.

The Budget review was noted.

**18/MAN/69**      **TO REVIEW GRID OF POLICIES UPDATED DURING 2018 AND PENDING –  
PROPOSED VERSIONS ATTACHED**

The Policies Grid was noted with reviews to come in March.

**Volunteer Policy** – this was explained by the Chairman as being more comprehensive than before in order to distinguish volunteers covered by the insurance of the Parish Council.

**RECOMMENDATION**

That the revised Volunteer Policy be recommended to Full Council for adoption.

**Proposed Cllr Kevin Shaw      Seconded Cllr Conrad Oatey  
Agreed Unanimously**

It was noted that at this year's Spring Clean weekend that a register be kept of all volunteers for insurance purposes, the volunteers will need to sign in and out.

**18/MAN/70      TO CONSIDER INCREASE IN BURIAL GROUND CHARGES FOR 2019/20**

**RECOMMENDATION**

That the Burial Ground Fees be increased by 2.1% in line with inflation subject to the alterations of text presentation as recommended.

**Proposed Cllr Kevin Shaw      Seconded Cllr John Thurman**  
**Agreed Unanimously**

**18/MAN/71      TO REPORT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING –**  
**FOR INFORMATION ONLY**

1.            Email from Paul Philips, Rushcliffe Borough Council regarding new Service Level Agreement for Meadow Park – Agenda item for future meeting
2.            Email Rialtas, date received for yearend closedown of accounts software – 7<sup>th</sup> May. - Noted
3.            Email, Insp Craig Berry Nottinghamshire Police– notification that they will be sending out a fortnightly Stakeholder Update - noted

**18/MAN/72      QUESTIONS TO CHAIRMAN IN ACCORDANCE WITH STANDING**  
**ORDER IU**

There were no questions.

**18/MAN/73      CONFIDENTIAL ITEM – EAST LEAKE PLAYING FIELDS CHARITY**

It was resolved that the public be excluded from the Meeting for consideration of the above item of business pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted (see page a)

The meeting closed at 8.43pm