

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE PARISH OFFICE ON TUESDAY 14<sup>th</sup> MAY 2019 AT 7.30PM**

**PRESENT** Cllrs Sara Budzik, Jenny de Villiers, Lynn Forsyth, Donna Griggs, Lindsey Maggs, Chris Mulligan, Conrad Oatey (Presiding Chair), Peter Rapley, Eleanor Robinson, Mel Roper, Kevin Shaw, Len Simmons, Liz Taylor, Carys Thomas, Lesley Way

The Clerk Neil Lambert, Deputy Clerk Sue Lewis and one member of the public was also present.

**19/APC/1 ELECTION OF CHAIRMAN**

Nominations for Chairman

**Cllr Conrad Oatey**                      **Proposed Cllr Kevin Shaw**                      **Seconded Cllr Lesley Way**  
**Agreed Unanimously**

It was therefore agreed that Cllr Conrad Oatey be elected as Chairman of the Parish Council for 2019/2020

**19/APC/2 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE AND AGREEMENT TO ABIDE BY THE CODE OF CONDUCT.**

Cllr Conrad Oatey read out and signed the Chairman's Declaration of Acceptance of Office.

**19/APC/3 APOLOGIES FOR ABSENCE** None

**19/APC/4 ELECTION OF VICE-CHAIRMAN**

Vice-Chairman Nominations

**Cllr Kevin Shaw**                      **Proposed Cllr Lesley Way**                      **Seconded Cllr Carys Thomas**  
**Agreed Unanimously**

It was therefore agreed that Cllr Kevin Shaw be elected as Vice Chairman of the Parish Council for 2019/2019

**19/APC/5 APPOINTMENT OF COMMITTEES**

**a) Amenities Committee (Max Of 8 Members Plus Council Chairman & Vice-Chairman)**

The Constitution of Committees determines that Cllr Conrad Oatey and Cllr Kevin Shaw serve on the Amenities Committee by virtue of being Chairman and Vice-Chairman of the council respectively.

Following a show of hands the following councillors were declared as being members of the Amenities Committee:- Cllrs Sara Budzik, Lynn Forsyth, Chris Mulligan, Peter Rapley, Mel Roper, Len Simmons, Liz Taylor, Lesley Way

**b) Planning Committee (Max of 3 Members per Ward plus Council Chairman & Vice-Chairman)**

The Constitution of Committees determines that Cllrs Conrad Oatey and Cllr Kevin Shaw serve on the Planning Committee by virtue of being Chairman and Vice-Chairman of the council respectively.

Following a show of hands the following councillors were declared as being members of the Planning Committee: Jenny de Villiers, Donna Griggs, Lindsey Maggs, Chris Mulligan, Eleanor Robinson, Len Simmons, Liz Taylor, Carys Thomas, Lesley Way

**19/APC/6      a) AMENITIES AND PLANNING COMMITTEES TO MEET TO ELECT CHAIRMAN AND VICE-CHAIRMAN.**

**Amenities**

Nominations for Chairman

**Cllr Mel Roper                      Proposed Cllr Lynn Forsyth                      Seconded Cllr Len Simmons**  
**Agreed Unanimously**

It was therefore agreed that Cllr Mel Roper be elected as Chairman of the Amenities Committee for 2019/2020

Vice-Chairman – The following proposal was received

**Cllr Len Simmons                      Proposed Cllr Mel Roper                      Seconded Cllr Chris Mulligan**  
**Agreed unanimously**

**Planning Committee**

The members of the Planning Committee met and the Chairman of the Council asked for nominations for Chairman and Vice-Chairman of the Committee

Nominations for Chairman

**Cllr Donna Griggs                      Proposed Cllr Carys Thomas                      Seconded Cllr Liz Taylor**  
**Agreed Unanimously**

It was therefore agreed that Cllr Donna Griggs be elected as Chairman of the Planning Committee for 2019/2020

Vice-Chairman – The following proposal was received

**Cllr Liz Taylor                      Proposed Cllr Carys Thomas                      Seconded Cllr Donna Griggs**  
**Agreed Unanimously**

## **b) ELECTION OF TWO ORDINARY MEMBERS TO THE MANAGEMENT COMMITTEE**

In addition to the Chairman and Vice-Chairman of the Parish Council, Amenities and Planning Committee forming the Management Committee, nominations are required for two additional members:-

Nominated –

**Cllr Lindsey Maggs  
Cllr Lynn Forsyth**

**Proposed Cllr Mel Roper  
Proposed Cllr Lesley Way**

**Seconded Cllr Donna Griggs  
Seconded Cllr Carys Thomas**

It was therefore agreed that Cllrs Lynn Forsyth and Lindsey Maggs be elected to serve on the Management Committee for 2019/2020

## **19/APC/7 APPOINTMENT OF MEMBERS TO PORTFOLIOS AND REPRESENTATION ON OUTSIDE BODIES**

It was agreed that further discussion is required on whether the system of portfolio holders is effective and this item is to be referred to the Management Meeting on 11<sup>th</sup> June 2019.

## **19/APC/8 TO PLAN ADOPTION OF GENERAL POWER OF COMPETENCE**

Cllr Kevin Shaw explained to members the General Power of Competence. The Localism Act 2011 replaced the power of well-being with the General Power of Competence. The General Power of Competence (GPC) is intended to give local authorities (including parish and town councils) wider powers to deliver more for their communities.

For the Parish Council to be able to adopt this it must meet certain criteria – a) have an electorate mandate of at least 2 thirds and b) have a qualified Clerk. Once the Clerk has obtained his Cilca qualification this council will be able to adopt this power, which will then have to be reviewed every year at the Annual Parish Council Meeting.

## **19/APC/9 TO CONSIDER ANY ISSUES NOT FORMING PART OF THE ANNUAL MEETING BUT WHICH MAY REQUIRE URGENT ATTENTION**

None

There being no other business the meeting closed at 8.40pm