

**MINUTES OF THE MEETING OF THE EAST LEAKE PARISH COUNCIL HELD  
TUESDAY 25<sup>th</sup> JUNE 2019 AT 7.30PM IN THE PARISH OFFICE**

**Present: Cllrs, Sara Budzik, Jenny de Villiers, Donna Griggs, Lindsey Maggs, Chris Mulligan, Conrad Oatey (Chair), Peter Rapley, Eleanor Robinson, Mel Roper, Kevin Shaw, Len Simmons, Carys Thomas, Lesley Way**

**The Clerk Neil Lambert, County Cllr Andrew Brown and two members of the public were also present**

**19/16 Apologies for absence**

Councillors Lynn Forsyth and Liz Taylor – reasons given and approved

**19/17 Declaration of interest in items on the agenda – None**

**19/18 Chairman's announcements**

There will be an informal discussion for all Councillors on July 2<sup>nd</sup> to look ahead beyond 2019 and consider activities desired

**19/19 To receive reports from outside bodies including County Council and Borough Council**

19/19.1 County Councillor Andrew Brown was thanked for coming to the meeting to communicate with the Parish Council:-

- Treatment of weeds on paths and highways had been contracted to Rushcliffe Borough Council by the County
- There is to be a Royal visit on 29.6.19
- The Minerals Plan is being considered at Full Council on 11.7.19
- Various roads are to be repaired in Leake Ward, including East Leake village Woodgate Road, Gotham Road from Stocking Lane to Bunny Lane, and pavements on West Leake Road
- A white (H-bar) line is to be painted outside the Methodist Church as requested to prevent parking and enable wheelchair access
- Nothing to report on building of new school on Rempstone Road
- Andy was grateful to learn the new Camera Car had been seen on Lantern Lane
- Monitoring of traffic on Brookside produced no evidence to support a pedestrian crossing, despite school children
- Design of A6006 junction(s) is under review

- **T- Junction options review** – extracts from a written statement were read out, before being handed over for confidential circulation only. It was agreed to reconvene the Village Centre working party and make recommendations to Council
- **Zebra crossing Gotham Road** – (outside Bryers) – funding for this is available from Notts CC in this financial year, and cannot be used for anything else locally, and will be lost to elsewhere if not used as planned.

ELPC had not been consulted about this proposal by County Councillor Brown and the final design detail was not certain, but hopefully not requiring a “stagger” across the central reservation, which also might be removed.

It was also unclear how this affects the options for the Village Centre T-junction

Although there was not a complete picture, there was a consensus of councillors who felt on balance, under the circumstances, we should not oppose the proposed pedestrian crossing

- **Double yellow lines Gotham Road** – near new Car Park exit – It was agreed that the Chairman should write to formally request these to improve safety risks on this land owned by Rushcliffe Borough Council
- It was suggested that the County Councillor be requested to consult the Parish Council before further spending proposals are made

19/19.2 Borough Councillors Kevin Shaw, Carys Thomas and Lesley Way:-

- A review of Polling Districts and stations is underway
- The tree scheme is being repeated in 2019
- Cllr. Lesley Way is attending an Affordable Housing seminar on 27.6.19
- The borough planning committee met 13<sup>th</sup> June and considered various applications across the borough including a new school at Sharphill

19/20 (a) **The minutes of the Parish Council meeting held 28<sup>th</sup> May 2019** – pages 4-6 – were unanimously approved as a true record

Proposed by Councillor Oatey      Seconded by Councillor Griggs

**(b) Matters arising not on the agenda – for information only –**  
Item 19/08 – Feasibility Study funding is under consideration by the East  
Leake Growth Board en route to the Strategic Growth Board

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19/21

**Reports and recommendations of committees**

- Minutes of Planning Committee 28<sup>th</sup> May 2019 – Pages 7-9  
Proposed Cllr Donna Griggs Seconded Cllr Len Simmons  
**Agreed**
- Minutes of Management Committee 11th June 2019– pages 10-11  
were amended to state meeting location as the Parish Office  
Proposed Cllr Kevin Shaw Seconded Cllr Conrad  
Oatey  
**Agreed**
- Minutes of Amenities Committee 18<sup>th</sup> June 2019 – pages 12-14  
were amended to show Cllr Chris Mulligan as being present  
Proposed Cllr Mel Roper Seconded Cllr Sara Budzik  
**Agreed**

19/22

**A revised Annual Internal Audit Report, page 3 of AGAR and recommendations from internal auditor** had been circulated

The Clerk reported that line K had now been checked and amended and that actions were in hand to ensure dual authorisation at time of electronic bank payments, probably by moving bank, for which a new mandate would be necessary in due course. It was stated that the internal auditor is required to demonstrate relevant competencies

The revised report and recommendations were noted

19/23

**Review of annual return for year ended 31.3.19, known as “AGAR”, Annual Governance and Accountability Return, and authorise the Chairman to sign on behalf of Council – as recommended by management committee – annual governance statement section 1**

The document had been circulated in advance for consideration and approval was proposed by Cllr Kevin Shaw, Seconded Cllr Donna Griggs and **Agreed. The Chairman duly signed the original copy**

19/24

**To authorise the Chairman to sign on behalf of council – as recommended by management committee – accounting statement section 2**

Proposed Cllr Kevin Shaw Seconded Cllr Donna Griggs  
**Agreed. The Chairman duly signed the original copy**

- 19/25 To consider appointment of Coordinators and External Links**  
A paper had been circulated by Cllr Kevin Shaw and volunteers were appointed to the various coordinator and representative roles as attached. Further discussions about future activities are to be discussed informally on July 2<sup>nd</sup>
- 19/26 To approve bill payments, bank transfers, direct debits, cheques and salaries for June 2019**  
Details had been circulated in advance – various clarifications about Company names and service provided were given; one further additional payment to Signs Express for new “Shield” on front of Parish Office at £273 including VAT, same size as now, but coated Aluminium, was also approved
- Proposed Cllr Conrad Oatey                      Seconded Cllr Len Simmons**
- It was also suggested the Clerk request discount from Terratruck
- 19/27 To receive verbal reports from Sub-committees, Working Parties, and Portfolio holders**  
There were no formal, official reports. Cllr Mel Roper was congratulated on the successful Carnival held Saturday 22<sup>nd</sup> June
- 19/28 Correspondence received since the last meeting – for information only**
- Review of Polling Districts and stations underway by Rushcliffe Borough Council – noted
  - Invitation from Bowls Club on Sept 2<sup>nd</sup> at 630pm – several accepted
  - New Community Support Officer at DMRC made contact to arrange public meeting – Clerk to agree details
  - Band D Council Tax comparisons – for information only
- 19/29 Questions to Chairman (in accordance with Standing Order 1u)**  
None

The meeting closed at 9.08pm