

East Leake Neighbourhood Project Team
Minutes of Meeting held on Tuesday 6 January 2015, 7pm Parish Council Offices

Present: Matthew Kemp, Phil Marshall, Cllr Conrad Oatey, Cllr Carys Thomas, Chris Saffell, Cllr John Thurman

Apologies or not present: Lesley Bancroft, Julie Love, Cllr Andy Brown, Gary Grayston, Clive Keble, Cllr Pete Warren

1. Minutes of the previous meeting
These were accepted as a true record and would be passed to the Parish Council Management Committee before publication on the NP website. **(LB)**
2. Consultation and Communication.
 - The follow-up leaflet, circulated with the papers, was discussed and agreed. Quote had been received and approved from the printers.
 - **CT** had covered most questions/comments from residents requiring a response either directly or in the leaflet but would check there were none outstanding.
 - **CT** would write a short paragraph for the January PC newsletter and it would probably be possible to distribute the leaflet with the newsletter.
 - A final list of the actual policies would be circulated to residents before the referendum. Although it was not possible to encourage residents to vote one way or another, the PC could ensure that factual information is made available via the PC newsletter, East Leake Times, press releases etc
 - **CT** would tidy up and forward the consultation contact list to PM for the RBC consultation to follow.
3. Project timetable. It was agreed that **PM** would set up a meeting for PM/CT to discuss with the elections department to determine the earliest date they could schedule the referendum, and PM would work the timetable backwards from there. First tasks will be to engage an examiner and start the consultation period.
4. Work outstanding to produce submission version plan

Actions from the last meeting had been completed, including the following:

- A letter had been received from the Health Centre and added to the Statement of Consultation. **CT** would file the hard copy and send a copy to PM.
- There had been further correspondence with Severn Trent Water and this had been added to the Statement of Consultation. Correspondence will continue, as ST is undertaking further investigation. The data requested had not yet been provided by ST.
- The final version of the consultant report on housing mix had been received and published on the NP website.
- After considerable discussion with other departments of RBC, PM had offered a redrafted version of 2.4 and policy H4, but it was agreed that this was now so weakened that it was better to remove policy H4 to allow the matter to be revisited when the plan is reviewed. RBC advised a full housing needs survey would be needed to justify a local connections policy, in addition to a change in the housing allocations policy. **CT** would amend sections 2.4 and 1.7 accordingly.
- The NPIERS Health Check had been received and was largely favourable. A few changes had been made in light of comments.

The submission version was discussed and agreed, subject to the further changes noted above. It would be in Parish Councillors' folders for the special council meeting on 13 January to approve the Plan for submission to RBC. Once approved, the Plan and supporting documents should be submitted by **LB** as Parish Clerk to David Mitchell, Executive Manager, Communities. **CT** would ensure copies are sent also to PM,

Andrew Pegram, Richard Mapletoft, David Banks. The project group should remain in place to deal with any queries etc as the Plan progresses to referendum.

CS would make final changes to the Basic Conditions and **CT** would ask for this to be put on the website.

Statement of Consultation was nearly complete and published on website – needs “draft” removing and any final additions. **CT**

5. Borough Council approved the Core Strategy at a meeting on 22 December. There is now a 6 week period for legal challenge.
6. The application for the Microprop site was discussed – it was not very detailed at this stage. Some documents said 25 homes, others 35 – **PM** to raise with relevant officer.
7. Date of Next meeting: First Tuesday of the month, 7pm at the Parish Office (if required).

CT, 8-Jan-15