



CABE is now part of the Design Council

East Leake Neighbourhood Plan

Project Plan Workshop: 6.30 to 9.30 pm, Wednesday 25th July 2012

Parish Council Offices, Main Street, East Leake

The outcomes of this workshop will be:

- An understanding of the basic features of a neighbourhood plan
- Agreement to the final vision statement
- Appreciation of progress with other neighbourhood plans
- Agreeing the required stages for the East Leake neighbourhood plan
- Preparing a draft project plan and agreeing a timetable
- Deciding the next steps

Programme

From 6.00 pm	Arrival; tea and coffee available Participants to be arranged in groups of about 6-8 at tables.	
6.30	Welcome and introductions. Update on progress with the Neighbourhood plan.	<i>Conrad Oatey, Parish Councillor</i>
6.35	What is a Neighbourhood Plan? Short presentation revisiting the basic principles, followed by discussion. This will be based on the UNVS guide circulated with the agenda. Additional copies will be made available at the workshop. <ul style="list-style-type: none"> • How a neighbourhood plan fits into the statutory planning process • The benefits of a neighbourhood plan (NP) • The basic stages in producing a neighbourhood plan • Agreement on how the East Leake NP relates to the Community Plan 	<i>Andy Beard, Architect/Planner CABE enabler</i>
6.45	Review of draft vision statement <ul style="list-style-type: none"> • Consideration of draft circulated with the agenda • Agreement of final version • Discussion on wider communication and endorsement of the vision statement 	<i>All</i>
7.00	Feedback from other neighbourhood plans Short presentation and discussion	<i>Andy Beard</i>
7.30	Identifying stages in preparation of East Leake Neighbourhood plan, using checklist <ul style="list-style-type: none"> • Consideration of detailed stages of preparing a neighbourhood plan (checklist to be circulated at workshop) • Discussion on which stages apply to East Leake NP • Preparation of a draft project plan 	<i>Introduced by Andy Beard</i>
8.45	Identifying a timetable <ul style="list-style-type: none"> • Applying target dates to the stages in the draft project plan 	<i>Facilitated by Andy Beard</i>
9.00	Next steps <ul style="list-style-type: none"> • Discussion on delivery of the project plan 	<i>Facilitated by Conrad Oatey and Carys Thomas</i>
9.30	Close	