

# East Leake Parish Council

## Notice of meeting

Parish Office  
45 Main Street  
East Leake  
[parishclerk@east-leake.gov.uk](mailto:parishclerk@east-leake.gov.uk)  
01509 852217

Dear Councillor

**I hereby give you notice that the meeting of the  
Management Committee will be held in the Parish Office  
on Tuesday 8<sup>th</sup> October 2019 at 730pm**

**Neil Lambert**  
**Clerk to the Parish Council, 2<sup>nd</sup> October 2019**

### **AGENDA**

- 19/Man/28 Apologies for absence
- 19/Man/29 Declaration of interest in items on the agenda
- 19/Man/30 Chairman's announcements
- 19/Man/31 To report any matters arising from Minutes of the meeting held 10.9.19 not on the agenda – for information only
- 19/Man/32 Policies for review – **attached**
- C Complaints procedure
  - D Equal opportunities
  - E Anti bullying and anti harassment
  - H Information Technology – internal
  - I Information Technology – external
  - K Parish Office building use
  - L Application for grant
  - M Rights waiver – media
  - U Playground policy
- 19/Man/33 Proposed Christmas and New Year closure dates – **attached**
- 19/Man/34 To report correspondence received since the last meeting – for information only
- 19/Man/35 Questions to Chairman (in accordance with Standing Order 1u)