

East Leake Parish Council

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Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020

Dear Councillor

**You are hereby summoned to attend the meeting of the
EAST LEAKE PARISH COUNCIL
which will be held online on
Tuesday 26th May 2020 at approx 7.30 p.m.**

Neil Lambert
Clerk to the Parish Council, May 19th 2020

Residents of East Leake attending online will be invited to address the council, between 7.30pm & 7.45pm subject to the current rules of East Leake Parish Council

AGENDA

20/01 Apologies for absence

20/02 Declaration of interest in items on the agenda

Annual Governance and Accountability Return, AGAR – *attached 1*

20/03 To receive Annual Internal Audit Report, page 3 of AGAR (attached 1 4th page) and Recommendations from internal auditor – ***attached 2***

20/04 To undertake review of annual return for year ended 31.3.20, known as “AGAR”, Annual Governance and Accountability Return, and authorise the Chairman to sign on behalf of Council – annual governance statement section 1, page 4 – (attached 1 5th page)

20/05 To authorise the Chairman to sign on behalf of council – accounting statement section 2, page 5 – (attached 1 6th page)

- 20/06 To approve bill payments, bank transfers, direct debits, cheques and salaries for May 2020 – details **attached 3** including Insurance renewals, note April payments made (as previously circulated) and agree to commission VAT advice re Pavilion **attached 4**
- 20/07 Speed signs – agree to set up working party to bring back proposals for signs and locations, including costs and County Council liaison, led by Cllr Jenny de Villiers – **attached 5**
- 20/08 Working arrangements – ELPC staff and services
- 20/09 Newsletter to all households
- 20/10 Costock Road Car Park – latest information
- 20/11 Foodbank – latest information, and proposed status as Partner Group under Volunteer Policy – **attached 6**
- 20/12 **Confidential matters** – (excluding public access)
Operation London Bridge – to approve protocol – **attached 7**
Gotham Road Play Area – latest update
Clerk continuing additional hours as New Pavilion Project Manager – Clerk to be absent, Cllr Oatey to lead

Date & time of next virtual meetings – to be confirmed:

Special Council meeting re Planning Application Tuesday 2nd June at 7pm

Management Committee Tuesday 9th June 2020 at 730pm

Amenities Committee Tuesday 16th June 2020 at 730pm

Full Council Meeting Tuesday 23rd June 2020 at 730pm