

**MINUTES OF EAST LEAKE PARISH COUNCIL MANAGEMENT COMMITTEE HELD VIA ZOOM, ON TUESDAY 12<sup>th</sup> JANUARY 2021 AT 7.40PM**

**Present:** Councillors, Sara Budzik, Lynn Forsyth, Donna Griggs (Chair), Lindsey Maggs, Eleanor Robinson, Mel Roper, Kevin Shaw, Liz Taylor

The Clerk Sue Lewis, and Cllrs Richard Miller, Carys Thomas and Neil Lambert were also present.

**Apologies for absence - None**

**20/MAN/57**                      **Declaration of Interest in Items on the Agenda**

None

**20/MAN/58**                      **Chair's Announcements**

- The Chair requested permission to bring forward items 20/MAN/62 AND 20/MAN/63 to allow Neil Lambert to address members on the updates – this item will come after Chair's Announcements Agreed
- Newsletter articles are requested to be sent to the Clerk.
- Co-option of a new councillor will be on the Full Council Agenda in January

**20/MAN/59**                      **To Report any Matters arising from Minutes of Meeting 8<sup>th</sup> December – for information only**

- A new Assistant Clerk as been appointed, Ally Moore and she will commence her employment on Monday 18<sup>th</sup> January 2021.
- Letter to Tidy Team Volunteers prepared.

**20/MAN60**                      **To Receive and Discuss the second draft of the 2021/2022 Budget - attached**

The Chair referred to the budget draft circulated.

A discussion followed and it was agreed to up the amount under Christmas Tree Decorations to £7000, IT equipment figure was for the purchase of 2 new laptops, 15 tablets and a screen for the Council Chamber.

**RECOMMENDATION**

Subject to the above changes the draft budget be adopted by Full Council at its next meeting on 26<sup>th</sup> January 2020 and that a precept of £98.22 Council Tax Band D rate be requested which represents a 0% increase.

**Proposed Cllr Kevin Shaw   Seconded Cllr Donna Griggs  
Agreed Unanimously**

**20/MAN/61**    **To Receive and Discuss quotation received for repairing damage to garages at back of Works Depot – attached)**

Cllr Kevin Shaw reported on a letter received from the landlord of the garages on De Ferris Close who are claiming that the water runs off the concrete slabs at the side of the Works Depot in to the foundations of their garages, there are visible cracks in the wall of the garages. On inspection it was found that the concrete is on a slope towards the garage. The quotation is to put an extension in the concrete up to the wall to lift it up and run the water down to a drain beyond the garages, a builder who lives in one of houses affected is going to build pillars to stop any further cracking, we are to supply to the materials.

**RESOLUTION**

It was agreed to spend up to £1500 to get the repair done and the Clerk to write to the landlord confirming that this is full and final settlement of the issue.

**Proposed Cllr Kevin Shaw  
Agreed Unanimously**

**Seconded Cllr Donna Greggs**

**20/MAN/62**    **To Receive update on New Sports Pavilion – attached**

The Chair invited Neil Lambert to address the meeting on the report previously circulated. – ‘New Approach for 2021’ he reported that the Football Foundation are reducing the amount available for us to apply for down to 75,0000. They are insisting the indicative costs are no longer acceptable and that we have to go out to tender to get actual costs in before we can complete the application and submit it, they are only concerned about the football changing and although all the funding of the 3 strands is seen as a whole, the match funding looks much better if the car park is included. If they want to separate it out in to 3 strands and fund the first strand, building the pavilion, it looks like we will have enough money to go ahead and do it.

Neil recommended that the Parish Council separate the strands and go out for tender. Rushcliffe Borough Council were asked for support and they suggested we contact Melton Borough Council who have a procurement department “ Welland Procurement Services” which we have a quote for £2500. Because the Football Foundation insist, we go out to tender I would recommend that the Parish Council go into partnership with Welland in order to get the tender and get the prices for the 2 strands, both new pavilion and also the refurbishment of the existing brick built block and it will then be then be referred to as phases and the Football Foundation will fund phase 1 for football and we can hopefully get other funding for phase 2 the refurbishment. The one tender should show two separate amounts for the two phases. There will be no further charge from the Architects.

An action plan has been prepared which will be circulated once prepared.

**RECOMMENDATION**

That the Parish Council follow the recommendation from Neil Lambert and enter in to a procurement contract with Welland at a cost of £2500.

**Proposed Cllr Donna Griggs  
Agreed Unanimously**

**Seconded Cllr Kevin Shaw**

**20/MAN/63**

**To Receive, Discuss & Agree Proposed Consultants Fee for Costock Road Car Park - attached**

Following pre- planning application advice the size of the car park has been reduced and have a porous surface proposed, but they have stipulated that before we do the planning application or before they give us permission we will also need these consultants to provide further reports.

**RECOMMENDATION**

It was agreed to accept the fees for the Consultant Reports in the sum of £2820 before a detailed planning submission.

**Proposed Cllr Donna Griggs      Seconded Cllr Kevin Shaw  
Agreed by 7 in favour with 1 abstention.**

**20/MAN/64**

**To Receive update on Parish Council IT Equipment**

Equipment has now been purchased by a local business along with continual support.

**20/MAN/65**

**To Report Correspondence Received since the last meeting – for information only.**

1. Email, R Hepwood, Clowes – Notification of the closure of Nottingham Road South of Clifton to create access to the Fairham development, 18<sup>th</sup> January-28<sup>th</sup> February - Noted

**20/MAN/66**

**Questions to Chairman (in accordance with Standing Order 1u)**

There were no questions.

The meeting closed at 8.55pm