

**MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD VIA ZOOM ON TUESDAY 26<sup>th</sup> JANUARY AT 7.35 PM**

Present: Cllrs Lynn Forsyth, Donna Griggs, Lindsey Maggs, Nick McGowan, Chris Mulligan, Richard Miller, Eleanor Robinson, Mel Roper, Terry Rountree, Kevin Shaw, Liz Taylor, Carys Thomas, Lesley Way

The Clerk Sue Lewis and Assistant Clerk Ally Moore were also present.

**20/099**            **Apologies for Absence** – Cllr Sara Budzik and Cllr Andy Brown reasons agreed and approved.

**20/100**            **Declaration of Interest in Items on the Agenda**

Cllr Chris Mulligan, item 20/107 Allotments.

**20/101**            **Chairman's Announcements**

None.

**20/102**            **To Receive Nominations and Agree Co-option of new councillor for Vacancy in Woodgate Ward (applications attached)**

The Chairman referred members to the statements and eligibility forms previously circulated from prospective councillors.

Following a discussion where it was agreed that both candidates were perfect for the position a vote was taken, and Wendy Thompson was the preferred candidate. It was agreed to invite Wendy to the next Management Meeting where she can sign the Declaration of Acceptance Form.

The Clerk was requested to write to the other candidate informing her that they were not successful on this occasion but inform them there will be another vacancy to fill in the Summer and that their application will be put forward for that if they wished.

**20/103**            **To Receive Reports from Outside Bodies including County and Borough Councils**

In Cllr Andy Brown's absence, the Clerk reported that the interactive speed sign for Castle Hill is scheduled for installation in March together with the Zebra crossing on Gotham Road.

Cllr Lesley Way reported:

- There was still money left in her Community Fund.
- At Growth Scrutiny group meeting open space fees were discussed – the meeting can be viewed on YouTube.

Cllr Carys Thomas reported:

- She had attended a presentation on dog poo, in preparation for a scrutiny item on dog poo at a meeting on Thursday.
- The Boundary reorganisation is ongoing and there is talk about the number of Rushcliffe Borough Councillors may go up slightly and another consultation about how the ward boundaries are drawn up.

- Cabinet met last week and talked about Rushcliffe Enterprises and Leisure Services contract being extended to 2027 which will then include East Leake Leisure Centre
- Planning on the 14<sup>th</sup> January considered 2 applications for East Leake.
- The flying tipping on the private road up to Caspian Kennels has been reported but not sure if it will be cleared as on private land.

**20/104      To Approve as a True Record Minutes of the following meetings: -**

- **Parish Council meeting, Tuesday 24<sup>th</sup> November 2020 – pages 93-96**

**Proposed Cllr Kevin Shaw  
Agreed Unanimously**

**Seconded Cllr Donna Griggs**

**Any matters arising for information only**

DBS checks – Enquiries have been made and a letter sent with a request how to go ahead. Basic checks can be done as a parish council but enhanced checks we will have to pay £23 per person.

20/91 Portfolio Holders list to be circulated along with Cllr Lindsey Maggs' list

- **Planning Committee 24<sup>th</sup> November 2020 – pages 97-98**

**Proposed Cllr Liz Taylor  
Agreed Unanimously**

**Seconded Cllr Richard Miller**

- **Planning Committee 1<sup>st</sup> December 2020 – pages 99-100**

**Proposed Cllr Liz Taylor  
Agreed Unanimously**

**Seconded Cllr Lindsey Maggs**

- **Planning Committee 8<sup>th</sup> December 2020 – pages 101-102**

**Proposed Cllr Liz Taylor  
Agreed Unanimously**

**Seconded Cllr Lindsey Maggs**

- **Management Committee 8<sup>th</sup> December 2020 – pages 103-105**

**Proposed Cllr Donna Griggs  
Agreed Unanimously**

**Seconded Cllr Mel Roper**

- **Planning Committee 15<sup>th</sup> December – page 106**

**Proposed Cllr Donna Griggs  
Agreed by 7 in favour with 1 abstention**

**Seconded Cllr Kevin Shaw**

- **Planning Committee 12<sup>th</sup> January 2021 – pages 107-109**

**Proposed Cllr Liz Taylor  
Agreed Unanimously**

**Seconded Cllr Richard Miller**

- **Management Committee 12<sup>th</sup> January 2021 – pages 110-112**

Man/63 Recommendation should read £4780 and not £2820.

Subject to the above amendment

**Proposed Cllr Donna Griggs  
Agreed Unanimously**

**Seconded Cllr Kevin Shaw**

**20/MAN/62 Update on Pavilion**

**RESOLUTION**

That the Parish Council follow the recommendation from Neil Lambert and enter a procurement contract with Welland at a cost of £2500.

**Proposed Cllr Donna Griggs  
Agreed Unanimously**

**Seconded Cllr Lindsey Maggs**

**20/MAN/63 Costock Road Car Park**

**RESOLUTION**

It was agreed to accept the fees for the Consultant Reports in the sum of £4780 before a detailed planning submission.

**Proposed Cllr Donna Griggs  
Agreed by 7 in favour with 1 abstention.**

**Seconded Cllr Mel Roper**

- **Planning Committee 19<sup>th</sup> January 2021 – pages 113-115**

Amendment to 20/113 second paragraph should read “After discussion it was agreed to circulate the Ward Members' draft response and that a letter of objection to the Planning Inspectorate from ELPC would be drafted. An appraisal of the Transport Assessment would be placed on the Planning Portal and would be included with ELPC objections”.

**Proposed Cllr Liz Taylor  
Agreed Unanimously**

**Seconded Cllr Donna Griggs**

- **Amenities Committee 19<sup>th</sup> January 2021 – pages 116-117**

**Proposed Cllr Lynn Forsyth  
Agreed Unanimously**

**Seconded Cllr Mel Roper**

**20/105**

**To Discuss Flooding in the Village (*emails attached*)**

The Chairman referred to copies of emails received from a resident which had been copied to Ruth Edwards MP. The Chairman agreed to reply.

The Clerk reported that it was agreed several months ago that we would appoint Flood Wardens, but when flooding was reported last week and signs requested, we were informed that as we are not members of the Flood Warden Scheme, we would not be able to have any.

Following a discussion, it was agreed that Cllr Nick McGowan would take on the role and recruit two further volunteers. Clerk to forward information on to him.

The Clerk reported that a phone call had been received from Ruth Edward's Office confirming that flooding is still top of her Agenda following her report on flooding last year.

**20/106**      **To Approve the Proposed budget for 2021-22, amounting to a precept of £313,686, equating to a Band D Council Tax of £98.22**

**RESOLUTION**

That the Parish Council adopts the budget as published to produce a precept of £313,686. This represents an increase of 0 for a Band D property.

**Proposed Cllr Kevin Shaw  
Agreed Unanimously**

**Seconded Cllr Donna Griggs**

**20/107**      **To Discuss Newsletter**

- **Delivery (*report attached*)** - It was agreed that we employ East Leake News to deliver our next issue of the newsletter as a trial for approx. £134. Clerk to seek quotation in writing.

**Proposed Cllr Kevin Shaw**

**Seconded Cllr Liz Taylor**

**Agreed by 12 in favour with 1 abstention.**

Cllr Mel Roper and the Assistant Clerk agreed to investigate the costs of outsourcing the printing.

- **Ward Members Newsletter** – The 3 Rushcliffe Borough Councillors have produced a newsletter and would like agreement for it to be sent out as an insert in the Parish Council Newsletter or would it be regarded as them being political.

Following a discussion, it was agreed that, if the leaflet is non-political and just includes links to Facebook Page/Web Page where the full version of the newsletter will be displayed, a copy is to be circulated to members for approval.

**20/108**      **To Consider Request from Harmless Project**

The Chairman referred to the letter previously circulated with a request from the Tomorrow Project requesting the use of Parish Office in the evenings from 5pm – midnight.

Following a lengthy discussion, it was agreed that the Clerk write to them politely turning down their request on the basis that it is against the Parish Council Policy to let out the Parish Office to groups outside of office hours. Also, the Parish Council Insurance states that a member of the council has to be on the premises as a designated key holder.

**20/109      To Consider Request from Allotments Association (email attached)**

Cllr Chris Mulligan referred to the email previously circulated requesting that we formalise the right of way through the allotments to access the Burial Ground and in return the Parish Council will cut the grass on all on all roadways and grassed car parks.

**RESOLUTION**

Agreed that an agreement be drawn up between the Allotments and the Parish Council for a key to be issued for the gates to the allotments to allow access to the Burial Ground and in return the grassed car parks and roadways be cut at least 8 times a year on a regular basis between March and October.

**Proposed Cllr Kevin Shaw  
Agreed Unanimously**

**Seconded Cllr Nick McGowan**

**20/110      To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders**

Cllr Lynn Forsyth reported that the Oldershaw Trust Land Section 106 Working Party is still meeting and will report back to Amenities once they have any proposals.

**20/111      Updates**

- **Gotham Road Play Area** – A letter has been received from the Insurance Solicitor saying the Consultant is not responding despite being chased she also reported that the limitation period for bringing claims is 6 years from the date of breach will soon be up for when we need to register a claim, we have advised her that the official opening was 24<sup>th</sup> September and would that give us more time.

Following a discussion, most members wanted to just go ahead and get it fixed, but Cllr Eleanor Robinson disagreed saying that the issue is that we still do not know what is wrong therefore we cannot go ahead and get it repaired. Clerk to continue chasing for the reply. In the meantime, Clerk to source further quotes.

- **Costock Road Car Park** – Nothing further to report.
- **Pavilion** – The Chairman referred to the update from Neil Lambert, following a lengthy discussion it was agreed that the Chairman contact Neil for clarity of his report.

9.54pm Cllr Liz Taylor left the meeting.

**20/112**

**To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for January 2021 – details attached**

Additional items since papers were circulated:

**Card Payment**

Zoom Subscription - £14.39  
Freethought (Upgrade of Emails) – 19.73

**Current A/c Payment**

Waterplus - £224

**Current A/c Deposit**

RBC (Gotham Road PF Delegation Scheme - £4,000

**Proposed Cllr Kevin Shaw  
Agreed Unanimously**

**Seconded Cllr Donna Griggs**

**20/113**

**To Report Correspondence Received – for information only**

1. Paul Philips, Rushcliffe Borough Council – Tree Council Newsletter – Noted.
2. Nottinghamshire County Council, Notification that our application under the Local Improvement Scheme for Costock Road Car Park has been turned down.
3. DNRC/NRC Newsletter – Noted.

**20/114**

**Questions to Chairman (in accordance with Standing Order 1u)**

No questions.

The meeting closed at 10.00pm.