

MINUTES OF EAST LEAKE PARISH COUNCIL MANAGEMENT COMMITTEE HELD VIA ZOOM, ON TUESDAY 9th MARCH 2021 AT 7.30PM

Present: Councillors Sara Budzik, Donna Griggs (Chair), Lindsey Maggs, Lynn Forsyth, Mel Roper, Kevin Shaw, Liz Taylor

The Clerk, Sue Lewis was also present.

Apologies for absence: Cllr Eleanor Robinson reason given and approved.

20/MAN/76

Declaration of Interest in Items on the Agenda

None

20/MAN/77

Chair's Announcements

1. Newsletter has been complete and delivered to Nottingham News who will begin delivering this week.

20/MAN/78

To Report any Matters arising from Minutes of Meeting 9th February – for information only

20/MAN/71 Review of Banking Arrangements – Clerk reported that she is in the process of closing the Unity Bank Account and has had the previous Clerk removed from all bank accounts.

20/MAN/79

To Review the Assets Register for 2021/22

The Clerk referred to the updated Assets Register previously circulated and stated that it had been updated at the request of the Internal Auditor. The register must show the value of assets and must not change from year to year until disposal. Where it is not possible to trace the purchase price of the asset the insurance valuation should be applied. As a last resort, a nominal value of £1 may be applied. This should also be used for assets gifted to the Council.

RESOLUTION

That the updated Assets Register be adopted for the purpose of the Annual Return

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Kevin Shaw

20/MAN/80

To Consider Date for APM if Face to Face Meetings can go ahead

Following a discussion, it was agreed to hold the Annual Parish Meeting virtually on 27th April at 6.30pm (before the Full Council Meeting) where the Chairman will present his Annual Report. Other organisations to be invited to present a report if they wish.

20/MAN/81**To Receive update on New Sports Pavilion (if any)**

Cllr Lynn Forsyth reported that the Severn Trent grant bid had failed due to them being inundated with applications, another potential source of grant funding has been identified.

The closing date for tenders is the 31st March and several contractors have been out to visit and invited to submit a tender.

Cllr Mel Roper reported that the Fundraising Team will start having meetings once they know the figure to be raised. It was agreed that the Assistant Clerk starts looking into details of setting up a Just Giving Page in ELPFC name.

20/MAN/82**Update on Play Area**

The Clerk reported that two quotes had been received and the third quote should be here by the end of week. Once received all three will be sent to the drainage consultant, who compiled the report, for him to have a look at and give us advice on which quote meets the requirements of what is needed to repair the surfacing.

There have been issues with children getting in the locked area and the Clerk has checked with the Insurance Company that the Council is covered if anyone has an accident. They have replied saying as long as there are plenty of notices up, the Council should be covered.

20/MAN/83**To Report Correspondence Received since the last meeting – for information only**

1. Copies of Protected Species Survey and Landscape Sketch reports from Jeff Jones – Noted
2. The Royal British Legion Poppy Appeal – A thank you for our contribution - Noted

20/MAN/84**Questions to Chairman (in accordance with Standing Order 1u)**

There were no questions.

The meeting closed at 8.02pm