

**PARISH OF EAST LEAKE  
NOTICE OF ANNUAL PARISH COUNCIL MEETING**

**Please note, due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (Please contact the Clerk for log-in and password) as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”)**

Dear Councillor,

I hereby give you notice to attend a virtual meeting of the **EAST LEAKE ANNUAL PARISH COUNCIL MEETING** will be held online via Zoom (*log-in & password will be sent separately*) on **TUESDAY 4<sup>TH</sup> MAY 2021 AT APPROX. 7.00pm**

Dated: 28th April 2021  
Sue Lewis  
Clerk to the Parish Council

**AGENDA**

- 21/APC/1 Election of Chairman
- 21/APC/2 To receive the Chairman’s declaration of acceptance of office and agreement to abide by the code of conduct
- 21/APC/3 Apologies for absence
- 21/APC/4 Election of the Vice-Chairman
- 21/APC/5 Appointment of Committee
  - a) Amenities Committee (max of 8 members, plus Council Chair and Vice-Chair)
  - b) Planning Committee (max of 9 members, plus Council Chair and Vice-Chair)
- 21/APC/6
  - a) Amenities and Planning Committees to meet to elect Chairman and Vice-Chairman.
  - b) Election of two ordinary members to the Personnel & Finance Committee.

In addition to the two members above, those four Councillors elected as Chairman and Vice-Chairman of the two committees will, with the Chairman and the Vice-Chairman of Council form Personnel & Finance Committee.

  - c) Personnel & Finance Committee to meet to elect Chairman and Vice-Chairman
- 21/APC/7 Appoint members to portfolios and representation on outside bodies
- 21/APC/8 To Adopt General Power of Competence for 2021/2022
- 21/APC/9 To consider any issues not forming part of the Annual Meeting but which may require urgent attention.