

MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 28TH SEPTEMBER 2021 AT 7.30 PM

Present: Cllrs Kevin Shaw, Eleanor Robinson, Donna Griggs, Lindsey Maggs, Mel Roper, Chris Garbett, Carys Thomas, Lesley Way, Liz Taylor & Terry Rountree.

Also present: The Clerk, Sue Lewis, Assistant Clerk, Ally Moore, and Cllr Matt Barney.

21/44 **Apologies for Absence:**

Cllrs Chris Mulligan and Terry Rountree – reasons given and approved

21/45 **Declaration of Interest in Items on the Agenda:**

None

21/46 **Chairman's Announcements:**

1. Pleased to announce that the Audited Accounts are back from the Auditor with no recommendations/comments.
2. Thanks for submitted articles for newsletter, a draft will be emailed round beginning of next week – any alterations etc, please let the Assistant Clerk know by Friday 8th October.
3. First of the Welcome Back Fun Days is this Saturday and volunteers are required to open Parish Office to let performers to change, and to erect and dismantle a gazebo which will need at least two people.

21/47 **To Receive Reports from Outside Bodies including County and Borough Councils:**

Cllr Matt Barney reported:

- Following delay on initial date, the speed sign on Castle Hill will be installed on the 4th/5th October.
- Cllr Barney referred to the letter the Clerk has sent to him supporting West Leake Parish Council in improving the road between East Leake and West Leake, either by widening the verge or reducing the speed limit. Cllr Barney has a meeting with the head of highways on the week commencing 18th October and he will raise the matter then.
- Lantern Lane: Reason the works are taking so long is because it's being carried out by the developer, so the Highways Authority need to come and approve the works once they have been completed. Also, Nottinghamshire County Council are trying to get the works done outside of school hours, and at weekends to minimise disruption. Raised humps will be put in at junctions to slow traffic. 20mph speed limit is not mandatory/enforceable. Following submission of petition, it will be put onto Capital Works Programme for future consideration. However, there was a motion at full council last week to enforce 20mph in a lot of areas where it is currently 30mph. Cllr Barney has also proposed a proper crossing between Lantern Lane Primary School and the annex and there will be a survey to evaluate the need for this.

Cllr Lesley Way reported:

She and Cllr Thomas attended the Academy Trust presentation on Monday. This was the first time they had seen the plans and proposals for the temporary and completed schools (the former is now on NCC website). Much of the presentation was about how they will run the school, following national curriculum, staffing, philosophy etc.

The catchment area will be the whole village and the final school will be built for one and half year intake as the numbers have been recalculated since initial plans. The temporary school will be on what will eventually be the playing/sports fields. Access for construction will be along a new roadway built where the current footpath comes off Sheepwash Way.

The Parish Council will need to ensure we comment on the potential destruction of the surrounding trees and hedgerows and ensure plans are put in place for returning the area to its current state when the temporary school is dismantled. The temporary construction will be in buildings which we believe are already in use elsewhere but will not be portacabins. There will be several blocks and include a large hall.

The school will have a 30 intake and children from higher years will also be accommodated in mixed groups. The nursery will not open until the main school is completed. Dining and kitchen will be on site.

The roadway will be for construction use and staff to access the on-site car park. The proposal is that the children are dropped off on Sheepwash Way to be met by staff and escorted into the school.

I felt that the presenter was not really familiar with the area and geography of the village.

The temporary construction will start in Jan 2022 ready for Sept 2022 intake. The academy believe that the school was planned to open in 2024. The plan now is that the completed school will be open in Sept 2023, but the temporary structures can remain if this finish date slips.

21/48 **To Approve as a True Record Minutes of the following meetings: -**

- **Parish Council Meeting 24th August 2021– pages 41-44**

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Carys Thomas
Agreed unanimously

Any matters arising for information only: None

- **Planning Committee 24th August 2021 – page 45**

Proposed: Cllr Liz Taylor **Seconded:** Cllr Donna Griggs
Agreed unanimously

- **Planning Committee 14th September 2021 – pages 46-47**

Proposed: Cllr Donna Griggs **Seconded:** Cllr Carys Thomas
Agreed unanimously

- **Personnel and Finance Committee 14th September 2021 – pages 48-49**

Proposed: Cllr Donna Griggs **Seconded:** Cllr Mel Roper
Agreed unanimously

RESOLUTION: 21/P&F/019 - To Discuss quotation received for work at the Burial Ground and new Garden of Rest

1. That the quotation in the sum of £3,813 plus VAT be accepted for the creation of a new Garden of Rest on the east side of the Burial Ground.
2. That the quotation in the sum of £680 plus VAT be accepted to create a new footpath up the Garden of Rest.

Proposed: Cllr Donna Griggs **Seconded:** Cllr Kevin Shaw
Agreed unanimously

RESOLUTION: 21/P&F/020 - To Review the Health and Safety Policy

That the draft Health and Safety Policy be adopted by Full Council

Proposed: Cllr Donna Griggs **Seconded:** Cllr Kevin Shaw
Agreed unanimously

RESOLUTION: 21/P&F/021 - To Discuss and Agree an Equality & Diversity Policy

That, following minor amendments, the Equality & Diversity Policy be adopted by Full Council

Proposed: Cllr Donna Griggs **Seconded:** Cllr Kevin Shaw
Agreed unanimously

- **Amenities Committee 21st September 2021 – pages 50-51**

Amendment requested – add Cllr Lesley Way onto working party for Queen’s Jubilee

RESOLUTION: 21/AME/50 - To Discuss Quotations Received for Tree Works

That the Parish Council accept the quotation from Affordable Trees in the sum of £900 for work to be carried out on the medium risk trees following receipt of the Tree Inspection Report.

Proposed: Cllr Sara Budzik **Seconded:** Cllr Eleanor Robinson
Agreed unanimously

21/49 To Receive Updates on:

Costock Road Pavilion Development:

Chair reported the project was progressing well. The internal Project Manager has appointed a structural engineer and he has had meetings with the developers and with British Gypsum regarding their offer of supply of materials. Builders hope to be able to start mid-late October. Cllr Roper enquired about the Assistant Clerk acting as the Publicity Liaison Officer and Assistant Clerk agreed to undertake this role.

Proposed Costock Road Car Park:

Nothing further to report. Still awaiting planning permission.

21/50 **Review of the Byelaws:**

Following a discussion, it was agreed to set up a small working party consisting of Cllr Chris Garbett, Cllr Eleanor Robinson and Cllr Kevin Shaw to review the current byelaws.

21/51 **To Consider Nominating Areas of public open space in New Estates as Assets of Community Value:**

Cllr Carys Thomas provided an explanation of what is classed as an Asset of Community Value and why it is important to protect assets within the village which could potentially be sold. It was agreed to set up a working party consisting of Cllrs Robinson, Garbett and Thomas to oversee this.

Proposed: Cllr Carys Thomas
Agreed unanimously

Seconded: Cllr Liz Taylor

21/52 **To Consider the Issue of Inconsiderate Parking in the Village:**

The issue of inconsiderate parking was raised, with councillors aware of a number of areas in the village where there are significant problems giving rise to road safety concerns and great frustration for some residents. The council discussed a variety of possible actions it could take itself, including the option of the Parish Council issuing cards provided by the County Council for this purpose. These had been trialled in 2013 with very limited success, and it was not felt to be the Parish Council's role. After debate, it was agreed not to take this idea forward, but to continue to promote considerate parking more vehemently via the newsletter, the website, Facebook, with posters etc.

21/53 **To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders:**

Chair reported on 'The Big Notts Survey' consultation which he attended on 20th September at County Hall. There were 10 people in attendance, mainly made up by Parish Council chairs. It is hoped to publish the plan in November.

21/54 **To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for September 2021:**

Additional items since papers were circulated:

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| DDR | £14.39 | Zoom |
| DDR | £7,952.81 | Nest Pensions |
| BACS | £1,173.98 | Gazeboshop – 3 Gazebos |
| BACS | £105.00 | LE12 Electrics – Workshop lights |
| BACS | £111.70 | Wallgate – Soap for Public Toilets |
| BACS | £62.93 | Wendy Thompson – Bulbs Oldershaw Trust Land |
| BACS | £67.50 | D M Payroll Services – Payroll |
| BACS | £1,412.88 | HMRC |
| BACS | £299.76 | Northern Oils - Diesel |

Receipts

£156,843.00 Rushcliffe Borough Council – 2nd half of Precept

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Mel Roper
Agreed unanimously

21/55 **To Report Correspondence Received – for information only:**

1. PKF Littlejohn – External Audit Closure Letter – **Noted.**
2. Came & Co - Notification of rebranding to Gallagher on 4th October – **Noted.**
3. Rushcliffe Borough Council – 2021 Celebrating Rushcliffe Awards – **Agenda Item for next Personnel and Finance meeting.**
4. Via East Midlands – Notification of cancellation of bus stop, Brookside Avenue – **Noted.**
5. NALC – Event “Report Writing Course” – **Noted.**

21/56 **Questions to Chairman (in accordance with Standing Order 1u):**

None.

Meeting closed at 21:06