

# East Leake Parish Council Notice of Meeting

Parish Office  
45 Main Street, East Leake  
[parishclerk@east-leake.gov.uk](mailto:parishclerk@east-leake.gov.uk)  
01509 852217

Dear Councillor

**I hereby give you notice that a meeting of the Finance & Personnel Committee will be held in the Parish Office on Tuesday 14<sup>th</sup> September 2021 at 7.30pm approx.**

**Sue Lewis  
Clerk to the Parish Council 9<sup>th</sup> September 2021**

## AGENDA

Apologies for Absence

- |            |  |
|------------|--|
| 21/P&F/016 | Declaration of Interest in Items on the Agenda   |
| 21/P&F/017 | Chair's Announcements  |
| 21/P&F/018 | To Report any Matters arising from Minutes of Meeting 13 <sup>th</sup> July 2021– for information only   |
| 21/P&F/019 | To Discuss quotation received for work at the Burial Ground and new Garden of Rest   |
| 21/P&F/020 | To Review the Health and Safety Policy   |
| 21/P&F/021 | To Discuss and Agree an Equality & Diversity Policy  |
| 21/P&F/022 | To Receive updates on: <ul style="list-style-type: none"><li>• Costock Road Pavilion</li><li>• Costock Road Car Park – To Agree Fee Proposal to take forward</li></ul> |
| 21/P&F/023 | To Report Correspondence Received since the last meeting – for information only  |
| 21/P&F/024 | Questions to Chairman (in accordance with Standing Order 1u)   |

***MEMBERS OF THE PUBLIC WISHING TO ATTEND THE MEETING PLEASE CONTACT THE CLERK AS NUMBERS MAY BE LIMITED DUE TO SOCIAL DISTANCING***