

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 14TH DECEMBER 2021 AT
7.35PM**

Present: Cllrs Donna Griggs (Chair), Sara Budzik, Lynn Forsyth, Eleanor Robinson, Kevin Shaw, Liz Taylor

The Clerk Sue Lewis, Cllr Carys Thomas and Jason Billin were also present.

Apologies for Absence: Cllr Mel Roper reasons given and approved.

21/P&F/041 Declaration of Interest in Items on the Agenda:

None

21/P&F/042 Chair's Announcements:

1. The Nottinghamshire County Council Local Communities Fund (LCF) is now open for applications – to be an Agenda item at Full Council, any project ideas please submit to the Clerk.
2. The Parish Office will be closed for Christmas from Thursday 23rd December until Tuesday 4th January 2022.

21/P&F/043 To Report any Matters arising from Minutes of Meeting 9th November– for information only:

None

21/P&F/044 To Receive Funding Request from replacement equipment for the Closed Church Yard and Meadow Park:

The Chair referred to the request for replacement of equipment for the Churchyard and Meadow Park, the volunteers have reviewed the options for moving towards rechargeable equipment.

RESOLUTION

That the Parish Council agree to the request to replace the equipment with rechargeable especially as the Parish Council have now adopted Climate Emergency

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Liz Taylor

21/P&F/045 To Consider Offer from Rialtas for a 3 Year, Year End Loyalty Scheme:

The Chair referred to the paper previously circulated.

RESOLUTION

That the Parish Council take up the offer from Rialtas for a 3 year, Year End Loyalty Scheme which will save 7% of the published fee for 2022.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Kevin Shaw

21/P&F/046 To Receive and Discuss the first Draft Budget for 2022/23:

Cllr Kevin Shaw referred to the first draft of the budget for 2022/23 and reported that he would like to maintain the budget at last years level and add the underspend from this year to General Reserves to allow it to be used later in the year if needed, to reduce the borrowing for ELPF.

Following a discussion, it was agreed to move £25,000 from code 4180 Environmental Improvement to 4185 Strategic Planned Projects.

Summary: P&F £145,550
Amenities £ 201400
£346,950 minus income = precept requirement of £318,550

Any further changes will be reviewed at the Personnel & Finance Meeting in January for recommendation to be accepted at Full Council.

21/P&F/047 To Receive updates on:

Costock Road Pavilion - No further update on the contract being signed. Rushcliffe Borough Council have agreed to a bridging loan at a rate of 2% which over 12months would be above £5,000 but do not envisage it will be that long.

Costock Road Car Park - Explanation has been received on why the architects want to raise the level of the car park which they think will not have a detrimental effect on flooding.

21/P&F/048 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for December 2021:

The Clerk referred to the list previously circulated and reported that one extra payment had been added –

East Leake Hardware - Toilet Locking etc £41.37

Proposed Cllr Donna Griggs Seconded Cllr Kevin Shaw
Agreed Unanimously

21/P&F/049 To Report Correspondence Received since the last meeting – for information only:

None

21/P&F/050 Questions to Chairman (in accordance with Standing Order 1u):

None

The meeting closed at 8.03pm