

PARISH OF EAST LEAKE

NOTICE OF ANNUAL PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillor,

You are hereby summoned to attend the **EAST LEAKE ANNUAL PARISH COUNCIL MEETING** which will be held at East Leake Parish Council Office on **TUESDAY 17TH MAY 2022 AT 7.30pm**

Dated: 12th May 2022



Sue Lewis
Clerk to the Parish Council

AGENDA

- 22/APC/1 Election of Chairman**
- 22/APC/2 To receive the Chairman's Declaration of Acceptance of Office and agreement to abide by the Code of Conduct (LGA 1972 ss1.5 (2 and 34 (2))**
- 22/APC/3 Apologies for absence (LGA 1972 s85 (1))**
- 22/APC/4 Declaration of Interest in Items on the Agenda**
(Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
- 22/APC/5 Election of the Vice-Chairman**
- 22/APC/6 Appointment of Committee**
a) Amenities Committee (max of 8 members, plus Council Chair and Vice-Chair)
b) Planning Committee (max of 9 members, plus Council Chair and Vice-Chair)
- 22/APC/7**
a) Amenities and Planning Committees to meet to elect Chairman and Vice-Chairman.
b) Election of two ordinary members to the Personnel & Finance Committee
- In addition to the two members above, those four Councillors elected as Chairman and Vice-Chairman of the two committees will, with the Chairman and the Vice-Chairman of Council form Personnel & Finance Committee.
- c) Personnel & Finance Committee to meet to elect Chairman and Vice-Chairman
- 22/APC/8 Appoint members to portfolios and representation on outside bodies**
- 22/APC/9 To consider any issues not forming part of the Annual Meeting but which may require urgent attention**
- To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for May 2022 – (*details attached*)
 - To discuss Queen's Platinum Jubilee

Date & time of next meetings:

Personnel & Finance Meeting, 14th June 2022 - Parish Office

Amenities Meeting, 21st June 2022 - Parish Office

Full Council Meeting, 28th June 2022 - Parish Office