

**MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 28<sup>TH</sup> JUNE 2022 AT 7.30PM**

**Present:** Cllr Kevin Shaw (Chair), Cllr Eleanor Robinson (Vice-Chair), Cllr Liz Taylor, Cllr Lesley Way, Cllr Mel Roper, Cllr Lynne Twigg, Cllr Jason Billin, Cllr Sara Budzik,

**Also present:** Sue Lewis (Clerk), and Ally Moore (Assistant Clerk).

**22/004           Apologies for Absence:**

Cllr Stefano Forlani, Cllr Wendy Thompson, Cllr Lynn Forsyth, Cllr Matt Barney, and Cllr Chris Garbett – reasons given and accepted.

**22/005           Declaration of Interest in Items on the Agenda:**

None.

**22/006           To Receive Reports from Outside Bodies including County and Borough Councils:**

Cllr Lesley Way reported that there have been 2 meetings with the NHS Nottingham, Nottinghamshire CCG, and various stakeholders regarding the development of the new health centre hub. 3 developers, all of whom are experienced in primary care developments, have been in and made presentations,.

19.35 – Cllr Carys Thomas joined the meeting

Cllr Lesley Way reported that the temporary school is well underway, and a consultation will be taking place regarding the parking restrictions which will be put in place around the area.

Cllr Carys Thomas attended the Local Development Order meeting regarding the redevelopment of the Ratcliffe-on-Soar power station site and there will be a consultation in due course. Cllr Thomas reported that a petition in support of the solar farm, arranged by the developers, had taken place outside of the Coop.

**22/007           To Approve as a True Record Minutes of the following meetings: -**

- **Parish Council Meeting 26<sup>th</sup> April – pages 138-141**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Liz Taylor

**Any matters arising for information only:** None

- **Planning Committee 26<sup>th</sup> April pages 142-143**

**Proposed:** Cllr Liz Taylor  
**Agreed unanimously**

**Seconded:** Cllr Eleanor Robinson

- **Planning Committee 17<sup>th</sup> May – pages 144-145**

**Proposed:** Cllr Liz Taylor  
**Agreed unanimously**

**Seconded:** Cllr Eleanor Robinson

- **Annual Parish Council Meeting 17<sup>th</sup> May - pages 1-4**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

- **Extraordinary Parish Council Meeting 7<sup>th</sup> June – page 5**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

- **Planning Committee 14<sup>th</sup> June 2022 – pages 6-7**

**Proposed:** Cllr Liz Taylor  
**Agreed unanimously**

**Seconded:** Cllr Eleanor Robinson

- **Personnel and Finance Committee 14<sup>th</sup> June 2022 – pages 8-9**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Eleanor Robinson

#### **22/P&F/006 - RESOLUTION:**

That the Parish submit an expression of interest to Rushcliffe Borough Council before the moratorium period finishes on 11<sup>th</sup> July 2022.

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Lesley Way

- **Amenities Committee, 21st June - pages 10-11**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Eleanor Robinson

#### **22/008 To Receive Annual Internal Audit Report, page 3 of AGAR – (previously circulated):**

The Chair referred to the previously circulated internal auditors report.

#### **RESOLUTION:**

That the Parish Council acknowledges the internal auditors report with no recommendations.

**Agreed Unanimously**

- 22/009**      **To undertake review of Annual Return for year ended 31.3.22, known as “AGAR”, Annual Governance and Accountability Return, and authorise the Chairman to sign on behalf of Council – Annual Governance Statement section 1, page 4 – (*previously circulated*):**

The Chairman referred to the above AGAR forms previously circulated and confirmed that all figures were correct.

**RESOLUTION:**

That the Chairman be authorised to sign the Annual Return on behalf of Parish Council. Agreed unanimously.

**Proposed:** Cllr Mel Roper  
**Agreed Unanimously**

**Seconded:** Cllr Jason Billin

- 22/010**      **To Authorise the Chairman to Sign on Behalf of Council – Accounting Statement section 2, page 5 – (*previously circulated*):**

The Chairman referred to the above Accounting Statement previously circulated and confirmed that all figures were correct.

**RESOLUTION**

That the Chairman be authorised to sign the Accounting Statement on behalf of Parish Council.

**Proposed:** Cllr Mel Roper  
**Agreed Unanimously**

**Seconded:** Cllr Liz Taylor

- 22/011**      **To consider if the Parish Council wishes to move into the New Health Centre Hub when built:**

Following a discussion detailing the pros and cons, it was agreed that the Parish Council offices and staff should remain where they are and not move to the new health centre hub.

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Liz Taylor

- 22/012**      **To Discuss ways in which to celebrate the Tour of Britain coming through East Leake including setting up a Working Party:**

Following a discussion regarding arrangements, a working party was set up consisting of Clerk, Assistant Clerk, Cllr Liz Taylor, Sara Budzik, Lynne Twigg and Jason Billin. A meeting will be set up in imminently to discuss arrangements.

**22/013 To Receive Updates on:**

**Costock Road Pavilion Development**

Chair reported that the strategic CIL money (£225,000) has been granted. Clerk reported that the Commitment to Funds form was returned to Rushcliffe Borough Council last week. Mains water supply into pavilion is nowhere near powerful enough to service 8 showers so a new mains supply, sourced from Cornflower Way, will need to be fitted. Builders have told all sub-contractors that they need to vacate site by 20<sup>th</sup> July. DAKO are aiming for handover on 1<sup>st</sup> August, therefore an opening ceremony will need to be arranged. The date for this will be decided at the next project management meeting.

**Proposed Costock Road Car Park**

Tenders are in and official meeting and decision making will be taking place tomorrow and will be reported back to the Personnel and Finance committee in July.

**Climate Change Working Party**

Cllr Jason Billin reported on a productive meeting discussed scope and remit of working group. Another meeting on Thursday 30<sup>th</sup> June and will be looking at topics and areas to be discussed with a view to coming back to Full Council in the Autumn with a plan to address what we/they can do.

**22/014 To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders:**

Cllr Eleanor Robinson reported that the Gotham Road Playpark working party was in need of more members. Item to be added to the next Amenities agenda.

Cllr Lynne Twigg spoke about the RSVCSG meeting which she attended on 23<sup>rd</sup> May. Reported that meeting was very well attended by parish councils and the police.

Cllr Carys Thomas reported on:

- Cemex meeting which she attended on 20<sup>th</sup> June which she found very interesting, especially on the wildlife and archaeology sides. The next meeting will be in April 2023.
- East Midlands Airport consultation which is now at stage 2 (route design). They are developing a set of options and there will be various stages of consultation and redesign. In 2024 there will be a stage 3 consultation on the routes developed.

**22/015 To receive and discuss the installation of replacement gym equipment:**

Clerk reported that a faulty piece of gym equipment in Meadow Park is being replaced under warranty by Proludic, however they would be charging us an installation charge of £916. The Clerk sourced an alternative quote from elsewhere which came back at £875.

**RESOLUTION:** That the Parish council accept the quote for £875.00 for the installation of the replacement equipment. Clerk to inform and arrange delivery of equipment.

**Proposed:** Cllr Sara Budzik  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

**22/015 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for June 2022:**

The list of bill payments previously circulated was approved.

Additional items since list was circulated:

Direct Debit: £843.79 (Nest pensions)  
BACS: £65.60 (Plantscape – flower boxes)  
BACS: £6,086.40 (Plantscape – hanging baskets)

Receipt: £147,458.00 (The Football Foundation - grant)

**Agreed unanimously**

**22/016 To Report Correspondence Received – for information only:**

1. The Local Government Boundary Commission – Final Recommendations regarding the new electoral arrangements for Rushcliffe Borough Council – **Noted.**
2. Thank you card from resident to say thank you to everyone concerned for resolving the issue with parking at the health centre car park – **Noted.**
3. Email from Harry Patel at CPC Civils informing they are going to carry out refurbishment construction works to the existing STW Sewage Facility on Gotham Road – **Noted.**
4. Copy of FILCA certificate for Clerk, Susan Lewis – **Noted.**
5. Email from Steve Lambley (electrician) – information update on LED lighting / energy saving at the Parish Council offices – **Passed to Cllr Jason Billin.**
6. Email from Deputy Lieutenant Trevor Fletcher thanking the Clerk for inviting him to light the beacon at the Queen's Jubilee celebrations – **Noted.**
7. Notification of Make Notts Safe Community Chest fund of up to £5000 available to community groups – **Agenda item for next Full Council meeting**
8. Rushcliffe Borough Council's Reach Rushcliffe Fund award of £544 towards the cost of seating and gardening supplies – **Agenda item for next Amenities meeting.**
9. Confirmation from Severn Trent that the East Leake project & associated schemes at Wysall and Willoughby on the Wolds have been approved and will be progressing to the outline design stage – **Noted.**
10. Severn Trent Pumping Station – **Agenda item for next Full Council meeting**

**22/017 Questions to Chairman (in accordance with Standing Order 1u):**

There were no questions.

Meeting closed at: 20.55