

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 12TH JULY 2022 AT 7.30PM**

Present: Cllrs Donna Griggs (Chair), Mel Roper, Eleanor Robison, Kevin Shaw, Liz Taylor

The Clerk, Sue Lewis and Cllr Carys Thomas were also present.

Apologies for Absence: Cllr Lynn Forsyth reason given and approved.

22/P&F/10

Declaration of Interest in Items on the Agenda:

None

22/P&F/11

Chair's Announcements:

The Chair on behalf of the Committee passed on their condolences to the Clerk on the death of her mother.

22/P&F/12

To Report any Matters arising from Minutes of Meeting 14th June 2022 – for information only:

As far as we know Ruth Edwards will be still attending the Full Parish Council meeting in August.

22/P&F/05 – Health Centre Car Park – Severn Trent have agreed to do a Red Book Evaluation and this will be reported back to full council.

22/P&F/13

To Review Q1 Budget Report Income & Expenditure:

Both budget header 4022 and 4057 Audit Fees have a minus against them, this was explained that they were accruals.

4053 – Public Works Loan Board – this amount will not now be used due to the Strategic Cil money from RBC

4025 Insurance – over budget due to a large increase in premium.

22/P&F/14

To Receive updates on:

Costock Road Pavilion – Cllr Kevin Shaw referred to the report previously circulated. The Project Manager has sent a note informing what he anticipates the final invoice will be £913499 which is 70k more than we expected. We will be discussing with the Project Manager tomorrow how that £70K has arisen as we think some of them should have come out of the fund raising it was suggested that we make it clear that they are not to spend any money without prior approval from the Parish Council.

Cllr Mel Roper reported that £950 had been raised from the Open Gardens for the fund-raising fund and the buy-a-brick bricks have been received and over £11,000 was raised for them.

22/P&F/15

To discuss way forward following receipt of tenders in relation to Costock Road Car Park:

Cllr Kevin Shaw reported that both tenders received were within £200 of each other and were received were significantly more than expected.

Following a discussion, it was agreed we had 2 options one is to delay it until next financial year, or we seek further information on the tenders and report back at a future P&F meeting. Clerk to write to the two contractors who submitted tenders informing them that the Finance Committee want more information on breakdown of costs before we can give them a definitive answer.

22/P&F/16

To Agree a Budget for the Tour of Britain:

It was agreed that the Working Party can have a budget of £200 if needed.

21/P&F/17

To Report Correspondence Received since the last meeting – for information only:

1. Lynn Sharpe, NHS – Acknowledge of email re New Health Centre Hub, Noted.

21/P&F/18

Questions to Chairman (in accordance with Standing Order 1u):

There were no questions.

The meeting closed at 8.20pm