

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 9th AUGUST 2022 AT 7.30PM**

Present: Cllrs Donna Griggs (Chair), Eleanor Robison, Kevin Shaw, Liz Taylor

The Clerk, Sue Lewis was also present.

Apologies for Absence: Cllr Lynn Forsyth and Mel Roper reason given and approved.

22/P&F/19 **Declaration of Interest in Items on the Agenda**

None

22/P&F/20 **Chair's Announcements**

The Clerk requested volunteers to help cut out bunting for the Tour of Britain Workshop on 16th August in the afternoon.

22/P&F/21 **To Report any Matters arising from Minutes of Meeting 14th June 2022 – for information only**

22/P&F/12 – Nothing received back from STW on the valuation of site.

22/P&F/22 **To Receive updates on:**

Costock Road Pavilion Cllr Kevin Shaw reported that the handover of the new pavilion will be the week after next with an official opening in October.

The Clerk reported that the Section 106 monies for the Rabbit Farm has now been received but was still waiting for the Strategic Cil money.

22/P&F/23 **To discuss way forward following receipt of tenders in relation to Costock Road Car Park**

It was agreed to query the details in the quotes. Once we are in position to re-issue the tenders we must now follow the Financial Regulation on Procurement

22/P&F/24 **Review and make recommendation to the Full Council to adopt the following policies:**

Training and Development Policy – Following a discussion the Chairman suggested the following be added to the first paragraph after the first sentence ‘this ensures staff and councillors can provide a full range of information and resources for the benefit of our community in accordance with the Council’s aims.’

RECOMMENDATION

Subject to the above alteration the Training and Development Policy be adopted by Full Council.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Kevin Shaw

Media Relations Protocol

RECOMMENDATION

That the updated policy be adopted by Full Council.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Kevin Shaw

21/P&F/25

To Report Correspondence Received since the last meeting – for information only

1. Email from RBC re the PSPO which was adopted in July offering signs for enclosed/fence playgrounds and sports grounds – Clerk to reply
2. NALC – Civility and Respect – Dignity at Work – Agenda Item for Full Council.

21/P&F/26

Questions to Chairman (in accordance with Standing Order 1u)

None

The meeting closed at 7.45pm

DRAFT