

**MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 24<sup>TH</sup> JANUARY AT 7.30PM**

**Present:** Cllr Kevin Shaw (Chair), Cllr Eleanor Robinson (Vice-Chair), Cllr Jason Billin, Cllr Stefano Forlani, Cllr Lynn Forsyth, Cllr Chris Garbett, Cllr Donna Griggs, Cllr Mel Roper, Cllr Mike Sharpe, Cllr Liz Taylor, Cllr Carys Thomas, Cllr Wendy Thompson, Cllr Lynne Twigg, Cllr Lesley Way.

**Also present:** Sue Lewis (Clerk), Ally Moore (Assistant Clerk), Cllr Matt Barney, and one member of the press/public.

**22/087            Apologies for Absence**

Cllr Eleanor Robinson – reasons given and accepted.

**22/088            Declaration of Interest in Items on the Agenda**

None

**22/089            Chairman's Announcements**

Chair congratulated Assistant Clerk on successfully completing CiLCA qualification.

**22/090            To Receive Reports from Outside Bodies including County and Borough Councils**

Cllr Matt Barney:

Referred to upcoming Council elections and encouraged all members to consider standing again.

Regarding the Local Development Order, Nottinghamshire County Council are going to make funding available for infrastructure transport survey.

The recent cold weather has resulted in more potholes which the County Council are working hard to rectify. Cllr Barney encourages members of the public to carry on reporting them.

Spoke about issues around The Three Horseshoes and mobility scooters unable to cross the road due to the volume of parked cars at the busy times of the day. Cllr Barney is looking into the possibility of introducing double yellow lines in this area and asked for the Parish Council's support.

Cllr Carys Thomas:

Reported on the Local Development Order and, in particular, the issues surrounding highways and impact on local roads. Spoke about Gypsum deposits and mines underneath the LDO and reserves which would need to be removed as the mineral reserves would be sterilised if they were built on.

There was a Development Corporation meeting at Rushcliffe Borough Council meeting last week in but there was no briefing on the Gypsum issues. Another meeting will take place on 8<sup>th</sup> February.

Cllr Thomas referred to the precept.

Cllr Lesley Way:

Referred to the Parish/Town Council Elections Prospective Candidates Briefing on 1<sup>st</sup> March for clerks and prospective candidates for the forthcoming Parish/Town Council elections.

Next Borough Council meeting is 2<sup>nd</sup> March.

Has had positive communication from Ruth Edwards in response to concerns regarding home space charges.

20.06pm – Cllr Matt Barney left the meeting.

**22/091 To Approve as a True Record Minutes of the following meetings:**

- **Parish Council Meeting – 22nd November - pages 68-71**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Donna Griggs

**Any matters arising for information only:** None

- **Planning Committee – 13th December 2022 - pages 72-73**

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Donna Griggs

- **Personnel & Finance – 13th December 2022 - pages 74-75**

**Proposed:** Cllr Donna Griggs  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

**22/P&F/48 - To Discuss Quote for Intruder Alarm for Works Depot**

**RESOLUTION:** That the quotation in the sum of £1881.03 for an intruder alarm in the Workshop.

**Proposed:** Cllr Donna Griggs  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

- **Planning Committee – 10th January 2023 – pages 76-77**

**Proposed:** Cllr Liz Taylor  
**Agreed unanimously**

**Seconded:** Cllr Donna Griggs

- **Personnel & Finance – 10th January 2023 – pages 78-79**

**Proposed:** Cllr Donna Griggs  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

**22/P&F/56 - To Review the Environment Policy for adoption at Full Council Meeting**

**RESOLUTION:** That the revised Environment Policy be adopted by Full Council.

**Proposed:** Cllr Donna Griggs  
**Agreed unanimously**

**Seconded:** Cllr Wendy Thompson

**22/P&F/57 - To Approve the Performance & Review Policy & Staff Appraisal Form**

**RESOLUTION:** The Performance and Review Policy & Staff Appraisal Form be adopted by Full Council.

**Proposed:** Cllr Donna Griggs  
**Agreed unanimously**

**Seconded:** Cllr Wendy Thompson

- **Planning Committee – 17th January 2023 – page 80**

**Proposed:** Cllr Liz Taylor  
**Agreed unanimously**

**Seconded:** Cllr Wendy Thompson

- **Amenities Committee – 17th January 2023 - pages 81-82**

**Proposed:** Cllr Stefano Forlani  
**Agreed unanimously**

**Seconded:** Cllr Liz Taylor

**22/AME/048 - Project tracker:**

**RESOLUTION:** That quote C be accepted which includes the removal of the footbridge.

**Proposed:** Cllr Stefano Forlani  
**Agreed unanimously**

**Seconded:** Cllr Liz Taylor

**22/092      To Approve the Proposed budget for 2023-24, amounting to a precept of £313,450, equating to a Band D Council Tax of £94.61**

**RESOLUTION:** The draft budget for 2023/34 for £313,450, as recommended by Personnel & Finance at their meeting on 13<sup>th</sup> December 2022, be adopted by Full Council, and that a precept of £94.61 Council Tax Band D rate be requested which represents a 3.10% decrease.

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Mel Roper

**22/093      To Consider & Discuss the King's Coronation**

It was agreed to set up a small working party to look at ways in which the King Charles's Coronation can be celebrated. Cllr Wendy Thompson volunteered to lead the party.

## **22/094 To Consider setting up of a Community Speed Watch Scheme**

Following a discussion, it was agreed to publicise the scheme to gauge public interest, and to appeal for volunteers.

## **22/095 To Receive Updates on:**

### **Costock Road Pavilion Development:**

Chair reported that the main contractor has gone into voluntary liquidation. Chair requested the council give permission to the Clerk to sign the Legal Charge for Grant document on behalf of the Parish Council which was granted. Clerk reported a letter has been received from East Leake Playing Fields Charity confirming that the goal posts meet the BSE standards which is a requirement of the Football Foundation Grant.

### **Proposed Costock Road Car Park:**

Jeff Jones has submitted revised plans and once these have been approved, works will go out to tender once more via the Contract Finder website.

### **Climate Change Working Party:**

Cllr Jason Billin reported that the group are now putting an action plan together.

### **Health Centre Car Park**

Cllr Chris Garbett reported he had contact with Fisher German who are still working on proposals and hope to have the revised plans ready soon.

### **Gotham Road Play Working Party**

Zoom meeting will be taking place on Thursday.

### **Growth Board**

Clerk reported Growth Board met in December and an update had been received on owed S106 and CIL monies which will be paid in increments.

## **Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders**

There were no reports.

## **22/097 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for January 2023 – (details attached)**

The list of bill payments previously circulated was approved.

Additional items since list was circulated:

DD	£108.93	Waterplus (Parish Office water rates)
DD	£869.67	NEST Pensions
BACS	£255.15	LOL Contracts Ltd (PAT testing)
BACS	£999.01	PHS Group (sanitary disposal for public toilets)
BACS	£240.01	Syston Doors (repair to shutter doors at East Leake Pavilion)
TNSFR	£31.98	Sports Direct (hi-vis jacket for groundsman)
TNSFR	£18.00	Dunelm Ltd (new mop for cleaner)

The Clerk presented unauthorised payments from December meeting which were signed by Cllr Kevin Shaw.

**Proposed:** Cllr Kevin Shaw  
**Agreed unanimously**

**Seconded:** Cllr Donna Griggs

**22/098            To Report Correspondence Received – for information only**

1. Email from Alex Cufflin confirming that final instalment of 10-year loan has been paid – **Noted.**
2. 'Thank You' letter from residents of Brookside Avenue, thanking the Parish Council for a quick response – **Noted.**
3. Letter from the Royal British Legion thanking the Parish Council for the £25 donation towards the poppy wreath for Remembrance Sunday – **Noted.**
4. Copy of draft management plan for Meadow Park received from Paul Phillips (Rushcliffe Borough Council) – Clerk to arrange meeting.

**22/099            Questions to Chairman (in accordance with Standing Order 1u)**

There were no questions.

Meeting closed at 20.47pm.