

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 13th DECEMBER 2022 AT 7.30PM**

Present: Cllrs Donna Griggs (Chair), Eleanor Robinson, Mel Roper, Kevin Shaw,

The Clerk, Sue Lewis and Mike Sharpe were also present.

Apologies for Absence:

22/P&F/43

Declaration of Interest in Items on the Agenda

None.

22/P&F/44

To Receive Declaration of Acceptance from Co-opted Councillor

Cllr Mike Sharpe was witnessed signing the Declaration of Acceptance and was welcomed to the Council.

22/P&F/45

Chair's Announcements

1. Reminder that it is the Christmas Dinner this Thursday at the Rancliffe Arms.
2. The Chair on behalf of the Council wished to thank the Clerk and Assistant Clerk for all their hard work this year especially with the Pavilion. Thanks were also extended to the volunteers who helped with Remembrance Day, the Groundsmen, and helpers for the making the village look festive.

22/P&F/46

**To Report any Matters arising from Minutes of Meeting 8th
November – for information only**

22/P&F/41 Environment Policy – Cllr Jason Billin will have the final draft ready for January meeting.

22/P&F/39 Costock Road Car Park – Invoice has been paid for the new site layout plans.

22/P&F/47

To Receive and Discuss the first Draft Budget for 2023/24

4014/4015 Gas and Electricity – it was agreed that the Clerk use Clear Utility Solutions to seek out the best deals. This company has been recommended by NALC

RECOMMENDATION

That the draft budget for 2023/24 for £313450 which equates to a Band D precept of 94.61 which is -3.10% less than last years be recommended to Full Council for adoption.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Eleanor Robinson

22/P&F/48

To Discuss Quote for Intruder Alarm for Works Depot

RECOMMENDATION

That the quotation in the sum of £1881.03 for an intruder alarm in the Workshop.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Kevin Shaw

21/P&F/49

To Receive updates on:

Costock Road Car Park – Nothing to report

21/P&F/50

**To Approve Bill Payments, Bank Transfers, Direct Debits,
Cheques and Salaries for December 2022 – details to follow**

The Chairman referred to the payments list produced by the Clerk which were approved.

**Proposed Cllr Donna Griggs
Agreed Unanimously**

Seconded Cllr Mel Roper

21/P&F/51

**To Report Correspondence Received since the last meeting – for
information only**

1. Notification that the external auditor for the next 5 years will be PKF Littlejohn –
Noted
2. Matthew Colver – NCC – Devolution Information – circulated to councillors
3. Rushcliffe Borough Council – Consultation on Low Carbon Energy and Sustainable
Design Supplementary Planning Document – circulated and agenda item for
Planning in January

21/P&F/52

Questions to Chairman (in accordance with Standing Order 1u)

There were no questions.

The meeting closed at 7.55pm.