

PARISH OF EAST LEAKE

NOTICE OF ANNUAL PARISH COUNCIL MEETING

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillor,

You are hereby summoned to attend the **EAST LEAKE ANNUAL PARISH COUNCIL MEETING** which will be held at East Leake Parish Council Office on **TUESDAY 16TH MAY 2023 AT 7.30pm**

Dated: 11th May 2023



Sue Lewis
Clerk to the Parish Council

AGENDA

- 23/APC/1** Election of Chair
- 23/APC/2** To receive the Chair's Declaration of Acceptance of Office and agreement to abide by the Code of Conduct
- 23/APC/3** Apologies for absence
- 23/APC/4** To Receive Nominations and Agree Co-option of new councillor for Vacancies in Castle and Stonebridge Ward (*applications attached*)
- 23/APC/5** Declaration of Interest in Items on the Agenda
- 23/APC/6** Election of the Vice-Chair
- 23/APC/7** Appointment of Committee
 - a) Amenities Committee (max of 8 members, plus Council Chair and Vice-Chair)
 - b) Planning Committee (max of 9 members, plus Council Chair and Vice-Chair)
- 23/APC/8** a) Amenities and Planning Committees to meet to elect Chair and Vice-Chair.
b) Election of two ordinary members to the Personnel & Finance Committee

In addition to the two members above, those four Councillors elected as Chair and Vice-Chair of the two committees will, with the Chair and the Vice-Chair of Council form Personnel & Finance Committee.

c) Personnel & Finance Committee to meet to elect Chair and Vice-Chair
- 23/APC/9** Appoint members to portfolios and representation on outside bodies

Date & time of next meetings:

Full Council Meeting, 23rd May 2023 – Parish Office

Annual Parish Meeting, 24th May 2023 – East Leake Village Hall

Personnel & Finance Meeting, 13th June 2023 - Parish Office

Amenities Meeting, 20th June 2023 - Parish Office

Full Council Meeting, 27th June 2023 - Parish Office