

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 13th JUNE 2023 AT 7.30PM**

Present: Cllrs David Davis, Chris Garbett, Donna Griggs, Lynn Forsyth, Eleanor Robinson, Kevin Shaw

The Clerk, Sue Lewis, Cllr Chris Jennison, and Borough Councillor Carys Thomas were also present.

Apologies for Absence: Cllrs Lynn Twigg and Liz Taylor reasons given and approved.

23/P&F/01 **Declaration of Interest in Items on the Agenda**

Cllrs Kevin Shaw & Chris Garbett in item 23/P&F/06 Village Hall

23/P&F/02 **Chair's Announcements**

Volunteers are required for the Saturday Surgeries – please see if the Clerk if you able to help.

23/P&F/03 **To Report any Matters arising from Minutes of Meeting 14th March 2023 – for information only**

None

23/P&F/04 **To Discuss Neighbourhood CIL Money and agree to move to Earmarked Reserves**

The Chair reported that the first instalment of £38017.89 of the Neighbourhood CIL is due to be released and that the Clerk has requested authorisation for it to be moved to Earmarked Reserves so we can keep a more precise record of how much has been spent.

RESOLUTION

That once the money has been received from Rushcliffe Borough Council it is transferred to Earmarked Reserves.

**Proposed Cllr Kevin Shaw Seconded Cllr Chris Garbett
Agreed Unanimously**

23/P&F/05 **To Consider quote from Red Spider Hire for Cleaning of the Parish Office windows**

The Clerk reported that she had hoped to have a more detailed quotation for this meeting, but it had not arrived.

It was agreed that this item be deferred until we have received the full quote - Agreed.

23/P&F/06 **To Consider requests from following organisations for grants**

East Leake Village Hall – Following a lengthy discussion it was agreed in principle to give them a grant but the Clerk go back to the Chairman and request that they fill in a grant application request form with a more detailed breakdown of what they are looking for and a copy of the accounts, if they can get this back to us by next week it can be considered at Full Council.

East Leake Bowls Club – Following a discussion it was again agreed to go back to the Bowls Club and ask them to fill in a grant application with a more detailed breakdown plus a copy of their accounts and it will then be discussed again on a future agenda.

Friends of Meadow Park – The Clerk reported that it is written in the FMP Management Plan that the Parish Council are responsible for the maintenance of the paths.

Following a discussion, it was agreed that the quotation was not very clear, and that the committee were not sure on what they were voting on. It was agreed that Cllr Chris Jennison who has experience in this kind of work liaise with the FMP and report back to council on what their maintenance plan is and their priorities plus a more detailed quote.

East Leake Robins FC – This application has been withdrawn as the club have merged with the Bantams.

23/P&F/07

To Consider request from RBC Cllr Carys Thomas to apply for funding for Defibrillator at Tutin Court

The Chairman closed the meeting at 8.20pm to allow Cllr Carys Thomas to address the meeting on the background of this request.

The Chairman reopened the meeting at 8.30pm.

Following a discussion, it was agreed that the Clerk apply for funding on behalf of Tutin Court for the installation of a defibrillator.

**Proposed Cllr Lynn Forsyth
Agreed Unanimously**

Seconded Cllr Chris Garbett

23/P&F/08

To Consider and Agree quotations for the cutting of Meadow Park

The Chair reported that with full agreement of FMP a grass cutting tender was drawn up and sent out to prospective contractors.

RESOLUTION

That quotation 2 in the sum of £1800 plus VAT be accepted for the cutting on Meadow Park.

**Proposed Cllr Lynn Forsyth
Agreed unanimously.**

Seconded Cllr Eleanor Robinson

Contractor 2 – Charles Burton.

23/P&F/09

To Consider and Agree request from St Mary's Church for inspection of monument

The Chair referred to the email previously circulated and following a discussion it was agreed that the Groundsmen do a survey of all the memorials in both the closed Churchyard and the Burial Ground using the topple test and report back if any need urgent attention and in the meantime the Clerk to seek quotations from authorised qualified testers so that the money can be put in the budget for next year.

23/P&F/10

To Receive updates on:

Costock Road Car Park – The Clerk reported that the tenders are now on the Government's Contract Finder with a deadline of 28th July. The Clerk, Cllr Kevin Shaw & Jeff Jones will open the tenders after the deadline and then an Extra-Ordinary meeting will be held to approve the preferred contractor.

23/P&F/11

To Report Correspondence Received since the last meeting – for information only

There was no correspondence.

23/P&F/12

Questions to Chairman (in accordance with Standing Order 1u)

None

The meeting closed at 9pm.