

East Leake Parish Council

Notice of Meeting

Parish Office
45 Main Street, East Leake
parishclerk@east-leake.gov.uk
01509 852217

Dear Councillor

I hereby give you notice that a meeting of the Personnel & Finance Committee will be held in the Parish Office on Tuesday 8th August 2023 at 7.30pm approx.



Sue Lewis
Clerk to the Parish Council
3rd August 2023

AGENDA

Apologies for Absence

- | | |
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| 23/P&F/23 | Declaration of Interest in Items on the Agenda |
| 23/P&F/24 | Chair's Announcements |
| 23/P&F/25 | To Report any Matters arising from Minutes of Meeting 11 th July 2023 – for information only |
| 23/P&F/26 | To Discuss and consider Climate Emergency – Lighting in Parish Office |
| 23/P&F/27 | To Consider & Adopt : <ul style="list-style-type: none">• Terms of Reference for an HR Committee• Travel Expenses & Mileage Policy for Staff and Parish Councillors. |
| 23/P&F/28 | To Consider quotes from Kenway Construction for repair of driveway at Burial Ground |
| 23/P&F/29 | To Receive updates on: <ul style="list-style-type: none">• Costock Road Car Park |
| 23/P&F/30 | To Report Correspondence Received since the last meeting – for information only |
| 23/P&F/31 | Questions to Chairman (in accordance with Standing Order 1u) |