

MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 24TH OCTOBER 2023 AT 7.30PM

Present: Cllrs: Eleanor Robinson (Chair), Liz Taylor, Donna Griggs, Stefano Forlani, Chris Garbett, David Davis, Kevin Shaw, Martha Longdon, Lynn Forsyth, Jason Billin, Wendy Thompson, Will Birch, and Mel Roper.

Also present: Clerk, Sue Lewis, Assistant Clerk, Ally Moore, and Cllr Carys Thomas (RBC).

23/081 Apologies for Absence

Cllr Chris Jennison, Cllr Mike Sharpe, Cllr Lesley Way (RBC), and Cllr Matt Barney (NCC) – reasons given and accepted.

23/082 Declaration of Interest in Items on the Agenda

Cllr Will Birch – 23/087

Cllr Lynn Forsyth – 23/090

23/083 Chair's Announcements

1. Chair welcomed Cllr Martha Longdon to the meeting, and to the Council.
2. First Aid course on Thursday – refreshments will be provided but participants will need to bring their own lunch.
3. Remembrance Sunday marshals to meet at Parish Office at 10.15am on Sunday 12th November.
4. Christmas Meal: If members haven't notified Assistant Clerk whether they will be attending, please do so as soon as possible. Money to be given to Assistant Clerk by 1st December.

23/084 To Receive Reports from Outside Bodies including County and Borough Councils

Cllr Jason Billin reported that he attended the Local Development Forum which discussed a supplementary planning document and design codes/guides for new developments.

23/085 To Approve as a True Record Minutes of the following meetings:

- **Parish Council Meeting 26th September – pages 53-57**

Proposed: Cllr Eleanor Robinson **Seconded:** Cllr Mel Roper
Agreed unanimously with one abstention

Any matters arising for information only:

- **Planning Committee 26th September – pages 58-59**

Proposed: Cllr Liz Taylor **Seconded:** Cllr Will Birch
Agreed unanimously with one abstention

- **Planning Committee 10th October – pages 60-62**

Proposed: Cllr Liz Taylor **Seconded:** Cllr Chris Garbett
Agreed unanimously with one abstention

- **Personnel & Finance Committee 10th October – pages 63-64**

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Chris Garbett
Agreed unanimously with one abstention

23/P&F/45 – To discuss UKSPF funding for Christmas events

RESOLUTION: That the Parish Council apply for the grant of £1000 on condition the Traders agree to fund the balance.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr David Davis
Agreed unanimously

- **Planning Committee 17th October – pages 65-66**

Proposed: Cllr Liz Taylor **Seconded:** Cllr Donna Griggs
Agreed unanimously with one abstention

- **Amenities Committee 17th October – pages 67-68**

Proposed: Cllr Lynn Forsyth **Seconded:** Cllr Will Birch
Agreed unanimously with one abstention

23/086 To Discuss whether to charge entry fee to the public toilets

Following a discussion, it was agreed that, at this point in time, this was not an option the council wish to progress further with.

Proposed: Cllr Will Birch **Seconded:** Cllr Eleanor Robinson
Agreed unanimously with 1 abstention

23/087 To Consider electing Cllr Will Birch on to the Personnel and Finance Committee to fill space left by resignation of a councillor.

It was agreed to elect Cllr Will Birch on to the Personnel and Finance Committee.

Proposed: Cllr Liz Taylor **Seconded:** Cllr Wendy Thompson
Agreed unanimously

23/088 To Receive Updates on:

Costock Road Car Park:

Clerk read report from Jeff Jones, Project Manager. All equipment and personnel moved from the site and is now pending section 278 highway approval. There are still areas of the car park surface work to complete.

23/089 To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders

None

23/090 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for October 2023

The previously circulated list was approved.

Additional items since list was circulated:

BACS	£884.46	NEST Pensions
BACS	1759.99	British Heart Foundation (defibrillator for Tutin Court)
BACS	£50.00	Grasshopper Hosting (hosting of website)
BACS	£67.50	DM Payroll Services

Proposed: Cllr Eleanor Robinson
Agreed 12 in favour with 1 abstention

Seconded: Cllr Donna Griggs

23/091 To Report Correspondence Received – for information only

1. VIA – confirming temporary road restrictions for Remembrance Sunday and Christmas Light switch on – **Noted.**
2. Catherine Evans confirming no application needed for UKSPF funding for Christmas events – **Noted.**
3. Nottinghamshire County Council regarding Community Resilience Store – **Clerk has responded asking for more information.**
4. NALC – Misuse of Social Media to Bully and Intimidate Staff course – **Assistant Clerk to attend on 9th January.**

Meeting closed at 8.04pm