

**MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 28<sup>TH</sup> NOVEMBER 2023 AT 7.30PM**

**Present:** Cllrs: Eleanor Robinson (Chair), Donna Griggs, Chris Garbett, David Davis, Kevin Shaw, Martha Longdon, Lynn Forsyth, Jason Billin, Wendy Thompson, Will Birch, and Mel Roper.

**Also present:** Clerk, Sue Lewis, Assistant Clerk, Ally Moore, and Cllr Carys Thomas (RBC).

**23/092            Apologies for Absence**

Cllr Liz Taylor, Cllr Stefano Forlani, and Cllr Matt Barney (NCC) – reasons given and accepted.

**23/093            Declaration of Interest in Items on the Agenda**

None.

**23/094            Chair's Announcements**

1. An energy efficiency program of works is being conducted in East Leake with a decarbonisation team and the Metropolitan Housing Trust who manage a lot of the social housing in the area. They have recently secured some government funding to retrofit 90 of their properties with an insulated render to improve the energy efficiency. The works will hopefully reduce the energy bills of the properties, keep them warmer in the winter, cooler in the summer, and will also improve the aesthetic of the property. They will be doing letter drops, telephone calls and door knocking, but are also exploring the idea of doing a workshop which would act as drop-in session for residents to come and ask any questions, view some models, view a display with information and a timeline of the works. The clerk has offered the use of the Parish Council Chamber as they have been unable to book a venue more locally to Lantern Lane. This session will take place on Tuesday 5th December 2.00pm – 7.00pm.
2. Register of Members Interests Forms – If you are members on any outside committees such as ELPFC you will need to re-do your Register of Interests Form. This follows on from a complaint made to the Monitoring Officer.
3. Those of you who haven't paid for the Xmas Dinner can you please let Ally have the money by Friday 1st December.
4. Thank you to everyone who helped with the Christmas light switch-on on Saturday 25<sup>th</sup> November.
5. A Parish Council representative is required for the Saturday Surgery this Saturday (4<sup>th</sup> December). Anyone who is willing to attend, please contact Clerk/Assistant Clerk.

**23/095            To Receive Reports from Outside Bodies including County and Borough Councils**

Cllr Lesley Way submitted the following report prior to the meeting which was circulated to members:

"Many thanks to the Parish Council for facilitating the installation of the public defibrillator outside Tutin Court, and to Cllr Forsyth for the training session offered to residents of Tutin Court and the surrounding homes. About a dozen people attended and it will be repeated in due course. As well as providing a live-saving facility, useful contacts have been made through the exercise.

Our contact officer came to East Leake for a "Ward Walk", and we toured the village (and West Leake) highlighting various points of interest and problem areas.

#### Saturday Surgery (2<sup>nd</sup> November 2023).

We had several visitors discussing various topics including ASB, flooding, parking on Main Street, proposed parking restrictions around Millside School and the responsibility of maintaining the footpath alongside the new school, which is falling on the residents of Skylarks. One resident has raised a petition about this, and I urge you to look at it to understand the problem. PC Carlile and the community safety officer from RBC were present to answer questions and listen to the concerns raised. Unfortunately, none of the people who took to Facebook to complain about ASB came to the surgery so that we could discuss the issues with them face to face.

Since the surgery we have been discussing the issues with various agencies and looking at ways to mitigate the situation. Police officers already make regular visits to the schools and will continue to do so. Every Monday someone from Positive Futures visits ELA. Next Monday I will be meeting with him, PC Carlile and Judith Brown from RBC to find out more about Positive Futures and how we can engage with the young people in the village. It would be good to find activities for the large number of young people who do not cause trouble but who have very little for them to do locally. We have the offer of a free solar powered light to illuminate the play area on Lantern Fields but need to find somewhere to site it and for someone to fit it. It was suggested to fix it to a nearby lamp post and I have asked out NCC councillor for advice on this and await a response. Discussion with PC Carlile and Judith Brown raised the issue of the CCTV available to the PC in the village.

#### Management charges

Various issues relative to management charges continue to be raised. As well as the access paths to the new school, we continue to work towards resolutions to problems with the Cornflower Way Car Park, management of the community orchard off Damson Close, and protection of trees on the Persimmon Estate. We are continuing also to press for action to resolve the ransom strip between the new school and its playing fields, which means that children will have to exit the school perimeter onto a public footpath to get to the playing fields and forest school. We continue to work with residents on Brookside and elsewhere to look at flooding issues.

#### Consultation about concessionary fares on the tram

There is currently a consultation about the free fares on the tram and members of the public can respond to the consultation which closes on 7<sup>th</sup> January.

#### Bus timetable

We have been contacted by an elderly resident asking why the 23:00 bus stops at Gotham and does not go through to East Leake. This is the bus she would like to catch, along with her friends who live in Clifton, but she would be abandoned in Gotham. The next bus leaving the city centre and going to East Leake is at 23:30. The theatre normally ends around 10:30pm so that would be a long wait in the city, surrounded by people coming out of pubs. NCT say they have no plans to make any changes but we plan to ask them to reconsider, with a growing population in the village and to give weight to safety and security for older people. The buses terminating at Gotham is an historical issue tied in with a depot being in Gotham from South Notts days. This is no longer relevant so we would like NCT to look again at this issue. This should be applied all week particularly as older people often chose to attend the theatre midweek as tickets can be cheaper and it is often less crowded. I hope that ELPC would be in support of this.

## Environment

We continue to try to find ways to influence the way the environment in our village is managed by the various tiers of council. This includes planting of trees, mowing of verges and maintenance of hedges and grassed areas.

In January a programme of work will start on houses on Sharpley Drive that are owned by MTVH. This work will comprise upgrading to improve energy efficiency. There will be some drop-in workshops for residents to find out more and we will be helping them contact residents to explain the process.”

### **23/096 To Approve as a True Record Minutes of the following meetings:**

- **Parish Council Meeting 24<sup>th</sup> October – pages 69-71**

**Any matters arising for information only: None**

**Proposed:** Cllr Eleanor Robinson      **Seconded:** Cllr Donna Griggs  
**Agreed unanimously**

- **Planning Committee 24<sup>th</sup> October – pages 72-73**

**Proposed:** Cllr Chris Garbett      **Seconded:** Cllr Will Birch  
**Agreed unanimously**

- **Personnel & Finance Committee 14<sup>th</sup> November – pages 74-75**

**Proposed:** Cllr Kevin Shaw      **Seconded:** Cllr Donna Griggs  
**Agreed unanimously**

### **23/P&F/53 – To agree two quotations for the public toilets and water fountain**

**RESOLUTION:** That the repairs to the urinals and water fountain be carried out, but, if the water fountain is vandalised again then this will be the last time it's repaired.

**Proposed:** Cllr Kevin Shaw      **Seconded:** Cllr Donna Griggs  
**Agreed unanimously**

### **23/P&F/54 – To agree two quotations for the fire alarm**

**RESOLUTION:** That the quotations to replace the fire panel as current one is out of date and the installation of a zone plan in the sum of £723.45 be accepted.

**Proposed:** Cllr Kevin Shaw      **Seconded:** Cllr Will Birch  
**Agreed unanimously**

### **23/P&F/55 – To adopt revised Councillor Code of Conduct Policy**

**RESOLUTION:** Subject to the suggested alterations, the revised Code of Conduct be adopted.

**Proposed:** Cllr Kevin Shaw      **Seconded:** Cllr David Davis  
**Agreed unanimously**

- **Planning Committee 21<sup>st</sup> November – pages 76-77**

**Proposed:** Cllr Chris Garbett  
**Agreed unanimously**

**Seconded:** Cllr Will Birch

- **Amenities Committee 21<sup>st</sup> November – pages 78-79**

Cllr Eleanor Robinson requested that the word 'overflow' be removed from item 23/AME/059 (budget).

**Subject to the above amendment**

**Proposed:** Cllr Lynn Forsyth  
**Agreed unanimously**

**Seconded:** Cllr Wendy Thompson

**23/AME/058** - To Consider Quote from Proludic for repairs to play equipment

**RESOLUTION:** That the quotation for the replacement beam be accepted in the sum of £137.57 plus which nuts and bolts are required.

**23/097 To Review the Monthly Surgeries**

Following the success of the recent surgeries, it was proposed to continue until further notice.

**Proposed:** Cllr Eleanor Robinson  
**Agreed unanimously**

**Seconded:** Cllr Will Birch

**23/098 To Discuss opening of Public Toilets during Christmas Break**

As the toilets would not be cleaned if they were open during the Christmas break, it was agreed to keep them closed for this period. Clerk/Assistant Clerk to communicate closure dates to members and ensure signage is placed on toilet doors to advise the public of the closure.

**23/099 To Receive Updates on:**

**Costock Road Car Park:**

Clerk reported that we are awaiting the S278 from Nottinghamshire County Council / VIA.

**23/100 To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders**

Clerk reported that she and the Assistant Clerk attended a meeting with the Principal of East Leake Academy to discuss how the Academy can become more involved with council activities. Their Post-16 Council will be attending a future Full Council meeting to discuss further. Cllr Jason Billin will be also having a meeting with the Principal to discuss the Academy's involvement regarding Climate Change.

Cllr Chris Garbett reported that he has had further correspondence with Fisher German following the questions he raised with them. They have advised that, when they are in a position to progress with the land swap, they will look to offer a global consideration which will include professional fees, temporary working area, disturbance etc. They have confirmed that Severn Trent are happy to meet the costs of the S123 valuation/determination.

Conservation Area Working Party: All is progressing well and will go out to consultation in February.

**23/101 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for November 2023**

The previously circulated list was approved.

Additional items since list was circulated:

BACS	£22.64	Morrisons Daily (petrol for mowers)
BACS	£37.41	Amazon (poster display pockets)
BACS	£475.00	Robinson Chartered Landscape (management plan for CRCP)
BACS	£3.15	Steve Marriott (mileage)

**Proposed:** Cllr Eleanor Robinson  
**Agreed unanimously**

**Seconded:** Cllr Kevin Shaw

**23/102 To Report Correspondence Received – for information only**

1. Rialtas – outlining prices for 2024/25 for customer accounts software package – **Noted.**
2. UKSPF funding – **future agenda item.**
3. Fisher German regarding the pumping station (as covered by Cllr Chris Garbett in 23/100) – **Noted.**

20.05 - Cllr Carys Thomas left the meeting

**23/103 Confidential Item**

It was resolved that the public be excluded from the Meeting for consideration of the above item of business pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted.

Clerk updated members of the council regarding the plans for the new Health Centre.

Meeting closed at 20.10