

MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 12th DECEMBER 2023 AT 7.30PM.

Present: Cllrs Kevin Shaw (Chair), Eleanor Robinson, Donna Griggs, David Davis, Lynn Forsyth, Chris Garbett

The Clerk, Sue Lewis, Cllr Jason Billin, Carys Thomas and one member of the public were also present.

Apologies for Absence: Cllr Liz Taylor & Will Birch - reasons accepted and approved.

23/P&F/60

Declaration of Interest in Items on the Agenda

None

23/P&F/61

Chair's Announcements

The Chair requested permission to bring the item on Costock Road forward on the agenda to allow Jeff Jones to address members - Agreed

23/P&F/62

To Report any Matters arising from Minutes of Meeting 14th November 2023 – for information only

None

23/P&F/68

Costock Road Car Park –

- **To Agree Payment of Bond, £43,380.00 & Legal Fees of £770.00** - Jeff reported that this bond is a sum of money set aside in case the works are not carried out in accordance with the requirements of the County Council, on the strength that we have a contractor which satisfies these requirements of NCC standing, to carry out the works in a proper manner the bond will then be released at the end of the job. Once these legal requirements have been settled we should be able to get back on with the job but it is highly unlikely this will commence before the New Year.

RESOLUTION

That the Parish Council pay the Bond of £433800 and give the Clerk authority to pay the legal fees once the invoice has been received of up to £12000.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Eleanor Robinson

- **To Discuss & Agree Quote on extending the dyke clearance down to Kingston Brook**

The following quotes were received for clearing and extending the dyke down to the brook and the clearing of the land behind the new car park

Quote A - £47,986.00

Quote B - £640 (extend dyke) & £320 (to clear land)

RESOLUTION

That the quote in the sum of £640 be accepted to extend the existing dyke to the brook

**Proposed Cllr Lynn Forsyth
Agreed Unanimously**

Seconded Cllr Eleanor Robinson

23/P&F/63

To Receive & Discuss 2024/2025 Contract from Streetwise

The Clerk referred to the new revised contract from Streetwise where a typo was noticed on the top line.

RESOLUTION

That the Clerk be authorized to sign the contract once the mistake has been rectified.

**Proposed Cllr Kevin Shaw Seconded Cllr Donna Griggs
Agreed Unanimously**

23/P&F/64

To Consider Quotation for repair to Trampoline

RESOLUTION

That the quotation in the sum of £1046.81 be accepted for the repair of the Jumping bed Kids trampoline.

**Proposed Cllr Lynn Forsyth
Agreed Unanimously**

Seconded Cllr Kevin Shaw

23/P&F/65

To Consider Request for CCTV in the Village & Purchase of CCTV Cameras from Rushcliffe Borough Council

Following a request from the Borough Councillors and PC Kelly Carlisle to have CCTV back in the Village and an email from Judith Brown at Rushcliffe Borough Council offering two used CCTV Cameras it was agreed that Cllr Lynn Forsyth and the Clerk look into the possibility of applying for UKSPF funding to upgrade the camera on the park and for the purchase of at least two for the village by seeking three quotations and liaising with PC Kelly Carlisle on which areas of the village require the cameras - Agreed

23/P&F/66

To Receive and Discuss the first Draft Budget for 2024/25

The Chair referred to the draft Budget previously circulated.

Following a discussion, it was agreed to add another £2000 to the CCTV.

Income Loans 1030 – The Scouts have today paid the last two outstanding payments.

4149 Tractor/Mower – The Chair and Clerk are visiting a company next week to investigate costs of electric mowers.

The draft budget will be reviewed again at the January meeting with a recommendation to Full Council.

23/P&F/67

To Agree to the alteration of contact details on the Charity Commission website for the Oldershaw Trust Land

The Clerk reported that the Charity Commission had relaunched their website and as a consequence detail of the Parish Council need updating and to do this I need the council's permission minuting.

RESOLUTION

That the Clerk be given the authority to update the details on the Parish Council on the Charity Commissions website.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Donna Griggs

23/P&F/69

To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for December 2023 – details to follow

The Chairman referred to the payments list produced by the Clerk which were approved.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Eleanor Robinson

23/P&F/70

To Report Correspondence Received since the last meeting – for information only

1. Catherine Evans, Rushcliffe Borough Council – Information on the Review of Growth Boards - Noted

The meeting closed at 8.45pm