

**PARISH OF EAST LEAKE
NOTICE OF HR COMMITTEE**

Dear Councillor,

I hereby give you notice that a meeting of the **EAST LEAKE HR COMMITTEE** will be held in the Parish Council Offices, on **TUESDAY 22nd OCTOBER 2024 AT 7.00PM.**

Dated 17TH October 2024



Sue Lewis
Clerk to the Parish Council

AGENDA

APOLOGIES FOR ABSENCE

DECLARATIONS OF INTEREST

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| 23/HR/009 | To consider the following resolution: “That, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1” |
| 23/HR/010 | To Receive Report on Staffing Matter and agree any actions |
| 23/HR/011 | To Consider Annual Leave Request from member of staff |