

**MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE OF EAST LEAKE PARISH COUNCIL, HELD AT EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 15<sup>TH</sup> OCTOBER 2024 AT 7.30PM**

**Present:** Cllrs: Mel Roper, Will Birch, Liz Taylor, Mike Sharpe & Eleanor Robinson

**Also present:** The Clerk, Sue Lewis.

**24/AME/048**                    **Apologies for Absence** Cllrs Wendy Thompson, Chris Jennison, Lynn Forsyth & David Davis

In the absence of the Chair and Vice Chair Cllr Mel Roper was proposed to chair the meeting.

**24/AME/049**                    **Declaration of Interest in items on the Agenda**

None

**24/AME/050**                    **Chair's Announcements**

None

7.35pm Cllr Martha Longdon joined the meeting.

**24/AME/051**                    **To report any Matters Arising from Minutes of the Meeting held 15<sup>th</sup> October 2024 not on the agenda – for information only**

24/AME/043 Tree Report – Awaiting three quotes.

24/AME/045 - Meeting tomorrow at 9.30 with a CCTV provider if any councillor is available to attend.

**24/AME/052**                    **To Discuss & Adopt the Memorial Bench Policy**

The Clerk referred to the policy previously circulated and asked for comments.

Objectives of the Policy – delete next of kin and add close family members  
Terms & Conditions, 6 – delete “or whilst the Council carries out routine maintenance in the Burial Ground”.

**RECOMMENDATION**

Subject to the above alterations the Memorial Bench Policy be adopted by the Parish Council.

**Proposed Cllr Mike Sharpe  
Agreed Unanimously**

**Seconded Cllr Liz Taylor**

**24/AME/053**                    **To Discuss & Agree Next Steps for Extending Skatepark**

The Clerk reported that she had managed to contact the original contractor, and they have said it can be extended, I have requested a meeting with them but to date not had a reply. It was agreed that if we do not get a reply to contact other companies who supply concrete skateparks along with Rushcliffe Borough Council.

**24/AME/054**

**To Discuss Future Projects for consideration in preparing the budget**

The Clerk reported that in the draft budget £35K has been set aside for projects next year but this can be altered. Several quotes have been received for the projects suggested. The Clerk has requested from Rushcliffe Borough Council an up to date figure on the Section 106 monies owed for play equipment.

**24/AME/055**

**Update on On-Going Projects**

**Gateways** – The Clerk and Cllr Liz Taylor met with VIA to discuss the positioning of the gateway on Gotham Road. It was agreed that due to all the restrictions signs it could not be done, therefore we have suggested at the top of Woodgate Road.

**Artwork** – Cllr Liz Taylor circulated two draft drawings for the Workshop Doors. Following a discussion, it was agreed that she goes back to the artist and ask for tractor design to be refined showing the history of East Leake.

**Play Area** – Inclusive Roundabout, the Clerk reported that the roundabout should be installed week commencing 2 December.

**Christmas Lights** – Cllr Mel Roper report that she now had enough volunteers for Marshalling but would need ones for the setting up and putting away the gazebos etc. Volunteers to meet at the Parish Office at 1.00pm on Saturday 30<sup>th</sup> November.

**24/AME/056**

**To Report Correspondence received since the last meeting – for information only**

1. Via – Notification of Road Closure for Christmas Lights Switch On – Noted

The meeting closed at 8.00pm