

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 14th JANUARY 2025 AT 7.30PM**

Present: Cllrs Kevin Shaw (Chair), Chris Garbett, David Davis, Eleanor Robinson, Lynn Forsyth Donna Griggs & Liz Taylor.

The Clerk, Sue Lewis was also present.

Apologies for Absence: None

24/P&F/56

Declaration of Interest in Items on the Agenda

None

24/P&F/57

Chair's Announcements

None

24/P&F/58

**To Report any Matters arising from Minutes of Meeting 10th
December 2024 – for information only**

None

Members agreed to consider agenda item 24/P&F/60 at this point and move item 24/P&F/59 after item 24/P&F/62

24/P&F/60

To Agree Re-appointment of Internal Auditor from April 2025

RECOMMENDATION

That the Internal Auditor be re-appointed from April 2025 for one year.

**Proposed Cllr Kevin Shaw
Agreed Unanimously**

Seconded Cllr Lynn Forsyth

24/P&F/61

**To Accept Contract for 2025/26 for emptying of Litter Bins/Dog
Bins**

It was agreed that the Clerk sign the contract for the emptying of Litter Bins/Dog Bins and that next year we look for comparison quotes from different companies.

24/P&F/62

**To Consider an increase in the hourly rate for the cleaning of the
Public Toilets**

The Chair referred members to the report and quotation previously circulated.

RECOMMENDATION

That the hourly rate for cleaning staff should be increased to £15.50, PPE is supplied and a daily tick sheet be placed in both the men's and women's toilets, these will be used to document completed cleaning tasks. The increase will commence from the 1st February 2025

**Proposed Cllr Liz Taylor
Agreed Unanimously**

Seconded Cllr Chris Garbett

24/P&F/59

To Receive & Discuss the final draft Budget 2025/2026

The Chair referred to the final draft Budget previously circulated and asked for any comments.

After detailed discussion it was unanimously agreed that we would like to utilise some of the reserves to effect even a small reduction in the Band D rate for 2025/2026.

RECOMMENDATION

That £5000 be transferred from free reserves bringing the precept calculation down to £324950 to produce a Band D rate of 92.96 which equals a reduction of 0-90%.

**Proposed Cllr K Shaw
Agreed Unanimously**

Seconded Cllr Lynn Forsyth

24/P&F/63

To Report Correspondence Received since the last meeting – for information only

1. Notts Alert – Press Release on Anti-Social Behaviour in East Leake – Noted

The meeting closed at 8.05pm