

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE  
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 11<sup>th</sup> MARCH 2025 AT 7.30PM**

**Present:** Cllrs Kevin Shaw (Chair), Chris Garbett, David Davis, Eleanor Robinson, Lynn Forsyth, Donna Griggs & Liz Taylor.

The Clerk, Sue Lewis was also present.

**Apologies for Absence:** Cllr. Will Birch reasons given and approved.

**24/P&F/72**                      **Declaration of Interest in Items on the Agenda**

None

**24/P&F/73**                      **Chair's Announcements**

None

**24/P&F/74**                      **To Report any Matters arising from Minutes of Meeting 11<sup>th</sup>  
February 2025 – for information only**

None

**24/P&F/75**                      **Review of Progress towards Net Zero Climate Change**

The Chair reported that back in February 2022 the parish council passed a resolution to lower the carbon footprint, and the score then was thirty-seven tons of carbon dioxide. Since then we have changed the lighting throughout the parish office with LEDs, changed, a number of the gas guzzling equipment in the Works Depot, reduced printing, and mileage costs. As of 28<sup>th</sup> January 2025, the score has dropped down to 13.4. Going forward the Chair would like to recommend replacing all the equipment in the depot to electric – Agreed.

**24/P&F/76**                      **To Consider Quote from Wallgate for Service Plan for the Public  
Toilets**

The Clerk referred to the quotation previously circulated and explained that the service plan had lapsed due to administrative problems at Wallgate, they have now sent us a revised plan for either three years up front, being invoiced annually or the parish council issuing a purchase order each year over the contract period.

**RECOMMENDATION**

That the Parish Council opt for being invoiced annually as we do not know yet when the toilets will be refurbished and if their equipment will be retained.

**Proposed Cllr Lynn Forsyth  
Agreed Unanimously**

**Seconded Cllr Liz Taylor**

**24/P&F/77**                      **To Adopt the Revised Planning Policy**

The Clerk referred to the policy previously circulated and reported that the yellow highlighted section was a new addition which included examples of material considerations.

Following a discussion it was agreed to change 'Rushcliffe Borough Council' to appropriate authorities (as this may change in the future) and delete and alter a couple of errors.

## **RECOMMENDATION**

Subject to the above amendments the Revised Planning Policy be adopted by the Parish Council.

**Proposed Cllr Kevin Shaw    Seconded Cllr Donna Griggs  
Agreed Unanimously**

### **24/P&F/78    To Authorise the Clerk to update the Parish Council Regalia whenever they are any changes, and to accept quote for past Chairs and New Ribbon**

The Clerk reported that the Parish Council Regalia needed past chairmen adding to the ribbon and that the ribbon itself needs replacing.

As there is only one company who manufactures these name bars a quotation of £55 per ribbon bar and £18.04 for a new ribbon has been obtained.

## **RESOLUTION**

That the Clerk be authorised to purchase the new bars and ribbon and be given the authority to replace them in the future as and when needed.

**Proposed Cllr Kevin Shaw                      Seconded Cllr Lynn Forsyth  
Approved Unanimously**

### **24/P&F/79                      To Report Correspondence Received since the last meeting – for information only**

1. NALC Newsletter – Noted

The meeting closed at 7.50pm