

MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 25TH NOVEMBER 2025 AT 7.30PM

Present: Cllrs: Eleanor Robinson (Chair), Chris Garbett, Will Birch, Wendy Thompson, Chris Jennison, Susan Davis, Donna Griggs, Jason Billin, Mike Sharpe, Greg Blakeman, Liz Taylor, Kevin Shaw, Mel Roper, Sandra Johnson, and David Davis.

Also present: Sue Lewis (Clerk), Ally Moore (Assistant Clerk), and Cllr Carys Thomas (RBC).

25/087 Apologies for Absence

Cllr Lesley Way (RBC) – reasons given and accepted.

25/088 Chair's Announcements

The Chair reminded anyone who has not paid for their Christmas Dinner, please do so as quickly as possible.

The Chair referred to the East Leake Walks map which had been previously distributed. Please let the Assistant Clerk know of any amendments, suggestions or changes.

The Chair reminded members that the Christmas Lights Switch-On will take place on Saturday, 29 November, and noted that additional volunteers are still required. Members able to assist at any time between 1:00 pm and 6:00 pm were asked to inform the Clerk.

The Chair welcomed newly appointed councillors Susan Davis and Sandra Johnson to the meeting and to the Council.

25/089 Declaration of Interest in Items on the Agenda

None

25/090 To Receive Reports from Outside Bodies including County and Borough Councils

Cllr Carys Thomas advised that the primary area of work at Rushcliffe Borough Council has been the Local Government Reorganisation. She reported that a meeting held last week resulted in a majority agreement to submit to the Government the joint proposal developed with Nottinghamshire County Council. This proposal sets out the creation of one authority comprising Nottingham City, Gedling, and Broxtowe, with the remaining councils grouped together under a separate authority. The proposal is now progressing to Cabinet before being submitted to the Government on Thursday.

Cllr Carys Thomas reported that proposals have been brought forward regarding the Local Development Order for the Ratcliffe-on-Soar Power Station site. Current restrictions limit development on the southern part of the site (south of the A453), but new proposals seek to widen permitted uses to include data centres alongside existing options, and to relax certain environmental policies. These proposals will be considered at the next Full Council meeting. She further advised that the Greater Nottingham Strategic Plan is shortly to be submitted to the Inspector. This overarching plan will guide planning policy across Rushcliffe and other southern parts of Nottinghamshire.

Cllr Thomas also reported that the Developer Contributions Supplementary Planning Document is due to be adopted. This document provides guidance to developers on the level of contributions required towards local infrastructure, including facilities such as the health

centre and local schools. She noted that the revised document includes strengthened liaison arrangements, giving the Parish Council a clearer opportunity to comment and increasing its ability to be involved in the process should it wish to do so.

Cllr Jason Billin reported that he, Cllr Carys Thomas and Cllr Lesley Way have a meeting tomorrow with Lynne Sharpe (NHS Estates) regarding the Health Centre.

25/091 To Approve as a True Record Minutes of the following meetings: -

- **Parish Council Meeting – 28th October 2025 (pages 58-60)**
Any matters arising for information only: None

Proposed: Cllr Eleanor Robinson **Seconded:** Cllr Will Birch
Agreed unanimously

- **Planning Committee – 28th October 2025 (page 61)**

Proposed: Cllr Chris Garbett **Seconded:** Cllr Liz Taylor
Agreed unanimously

- **Personnel & Finance Committee 11th November 2025 (pages 62-63)**

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Donna Griggs
Agreed unanimously

- **25/P&F/37 – To Discuss and Consider Quotations for the Repair to the Path by the Village Hall**

RESOLUTION: That the quotation in the sum of £834.00 be accepted to repair the Village Hall path.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Mel Roper
Agreed unanimously

- **25/P&F/38 – To Discuss and Consider Grant Application from Lantern Lane Primary School**

RESOLUTION: The grant be agreed in principle to provide up to £3000 subject to review once we know if they have been successful with other grants.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Donna Griggs
Agreed unanimously

- **25/P&F/39 – To Review the Subject Access Request Policy**

RESOLUTION: That the Subject Access Request Policy be adopted.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Chris Garbett
Agreed unanimously

- **Amenities Committee Meeting – 18th November 2025 (pages 64-65)**

Proposed: Cllr David Davis **Seconded:** Cllr Wendy Thompson

Agreed unanimously

- **25/AME/053 – To Consider Application for siting of a Memorial Bench at the Burial Ground**

RESOLUTION: The Committee considered the request and agreed that, due to the future planning layout of the burial ground, the only suitable location is the corner area which is in close proximity to the interment plots.

Proposed: Cllr David Davis **Seconded:** Cllr Wendy Thompson
Agreed unanimously

- **25/AME/054 – To Discuss Future Projects for consideration in preparing the budget – Dirt Track**

RESOLUTION: That the all the noticeboards except Castle Hill be refurbished at a cost of £1540.

Proposed: Cllr David Davis **Seconded:** Cllr Liz Taylor
Agreed unanimously

- **25/AME/055 – To Receive update on Refurbishment of Public Toilets**

RESOLUTION: That the second illustration of a lady weaving be selected at an estimated cost of £700-£900. Cllr Liz Taylor will confirm with the artist that the clothing depicted is appropriate for the historical period.

Proposed: Cllr David Davis **Seconded:** Cllr Liz Taylor
Agreed unanimously

25/092 To Consider the quote for installation of a security light outside the Works Depot

It was agreed to accept the quote for £320.91 for the installation of a security light.

Proposed: Cllr Liz Taylor **Seconded:** Cllr Chris Garbett
Agreed unanimously

25/093 To Discuss and agree any actions if necessary – ACV Disposal Notice – EL Baptist Church

The Council agreed to register an expression of interest in bidding for the asset to trigger a full six-month moratorium period, providing the Council with the opportunity to explore potential options.

Proposed: Cllr Jason Billin **Seconded:** Cllr Will Birch
14 in favour with 1 abstention

25/094 To Discuss and consider request from resident for Remembrance Day Memorials on lamp posts

Following a discussion, it was agreed that the council would not proceed with the suggestion put forward by resident.

Proposed: Cllr Greg Blakeman
Agreed unanimously

Seconded: Cllr Jason Billin

25/095 To Discuss and Consider quotation for Burial Ground – cutting of trees and hedges

The Parish Council agreed to accept the quotation for tree and hedge maintenance works as presented. This includes: £450 + VAT for the removal of two tree limbs; £250 + VAT for the identified section of hedge requiring hand-held cutting; £350 + VAT for additional hedge cutting along the longer overhanging stretch; and £50 + VAT for trimming the top of the laurel on the drive.

Proposed: Cllr Wendy Thompson **Seconded:** Cllr Mel Roper
Agreed unanimously

25/096 To Receive Updates on:

Health Centre:
No updates.

25/097 To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders

Cllr Chris Garbett reported that he has contacted Fisher German for a progress update. Unfortunately, they had lost all previous correspondence, so he has had to resubmit the information. The Council is still awaiting costings from them.

Clerk reported that she had written to Ben Copithorne at DNRC/Stanford Hall to convey the Parish Council's thanks for hosting members at the recent Parish Preview Day at the National Rehabilitation Centre on 2nd November, and extending the Council's best wishes for the successful opening of the NRC later this year.

Cllr David Davis reported that he attended EMA Parish Forum on 11th November which included Airport Business Update, Sustainable Development Plan update, Freeport and other Strategic Developments, Community Engagement Update, Social Sustainability Update, Flight Evaluation Unit Update, Environment Update, and a Future Airspace Update. Cllr Davis also attended the larger Parish Council forum which was held on 24/11.

25/098 To Approve Bill Payments, Bank Transfers, Direct Debits, Cheques and Salaries for November 2025

The previously circulated list was approved.

Additional items since list was circulated:

BACS	£944.39	NEST Pensions (staff pensions)
DD	£412.87	Waterplus (office water rates)
DD	£104.00	Rushcliffe Borough Council (Costock Road CP rates)
BACS	£142.75	Bagforce Ltd (topsoil for burial ground)
BACS	£300.00	Ladybug Garden Services (contractor for Christmas trees)
BACS	£9.28	Morrisons (petrol for churchyard)
BACS	£151.80	Mick Dutton & Son Ltd (electrical fault on John Deere)

BACS	£874.20	PW & FE Oldham (Christmas trees)
CARD	£6.96	Post Office Ltd (purchase of second-class stamps)
BACS	£186.41	Konica Minolta (printer/photocopier lease)

Proposed: Cllr Eleanor Robinson **Seconded:** Cllr Donna Griggs
Agreed unanimously

25/099 To Report Correspondence Received – for information only

1. Christmas card received from 2nd East Leake Beavers as part of their Community Impact Badge - **noted.**
2. Section 159/168 from Severn Trent for the pipe which will go across the recreation ground – **noted.**
3. Copy of NALC newsletter - **previously circulated.**

Meeting closed at 20.08