

**MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE  
HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 13<sup>th</sup> JANUARY 2026 AT 7.30PM**

**Present:** Cllrs Kevin Shaw (Chair), Donna Griggs, Chris Garbett, Eleanor Robinson, Will Birch, Wendy Thompson, Liz Taylor and David Davis.

The Clerk, Sue Lewis was also present.

**Apologies for Absence:**

**25/P&F/49**      **Declaration of Interest in Items on the Agenda** - None

**25/P&F/50**      **Chair's Announcements**

The Clerk reported that a letter of congratulations had been sent to Dr Short on behalf of the Parish Council following his award of the OBE for services to General Practice

**25/P&F/51**      **To Report any Matters arising from Minutes of Meeting 9<sup>th</sup>  
December 2025 – for information only**

25/P&F/45 Sheepwash Brook – ST have confirmed that there will be no cost to the Parish Council for dredging the brook.

**25/P&F/52**      **To Receive & Discuss the final draft Budget 2026/2027**

**RECOMMENDATION**

That the draft budget for 2026/27 for £310306 which equates to a Band D precept of 88.488 which is -4.80 decrease on last years be recommended to Full Council for adoption

**Proposed Cllr Kevin Shaw   Seconded Cllr Chris Garbett  
Agreed Unanimously**

**25/P&F/53**      **To Agree Re-appointment of Internal Auditor from April 2026**

That the Internal Auditor be re-appointed from April 2026 for one further year.

**25/P&F/54**      **To Review the Freedom of Information Publication Scheme &  
Adopt**

Following discussion, it was agreed that additional information needs to be added to the website form

**RECOMMENDATION**

That Full Council adopt the updated Freedom of Information Publication Scheme Policy along with the website form subject to amendments.

**Proposed Cllr Donna Griggs   Seconded Cllr David Davis  
Agreed Unanimously**

**25/P&F/55**      **To Report Correspondence Received since the last meeting – for  
information only – None**

The meeting closed at 7.40pm