

Neighbourhood Plan Working Group — Meeting Notes

Tuesday 24th February at 6.30pm

In Attendance: Cllrs Carys Thomas (RBC), Liz Taylor, Donna Griggs, David Davis, Chris Garbett, Jason Billin and Conrad Oatey, David Rae, Chris Saffell, Sue Lewis

1. Building timescales into the contract

- To agree a clear timetable for the Neighbourhood Plan before further discussions with Bob and to ensure this forms a core part of the contract.
- The agreed target for completion of the Neighbourhood Plan is August 2027. Bob's view is required on whether this date is realistic and achievable.
- Set out key stages and milestones
- Clarify responsibilities and level of input required
- Confirm whether the August 2027 target can be met
- The agreed programme will form a fundamental part of the contract.
- Urban Imprint will be asked to prepare a draft programme of work, outline stages and timescales and advise on deliverability.
- Monthly meetings (in person or via Microsoft Teams) are proposed and should be built into the programme.
- Sue and Liz will contact Bob before the next meeting on the 10th March to confirm realistic timescale, sequence of events and to inform him he needs to manage the deliverer and aiming for August 2027

2. Settlement boundary

- Jason to investigate the printing of maps from the OS Website/Nottingham Insight Mapping Websites and contact Rushcliffe Borough Council.
- Jason and Conrad to meet and start the mapping of the settlement boundaries once a map has been printed. This can go around gardens but preferably not West Leake Road
- New NPPF in encouraging people to build in gardens

3. Site allocations

- Identify land that we are going to allocate as site in the NHP, identify sites that we can approach landowners.
- Focus primarily on infill sites and invite proposals for smaller sites (less than one hectare) adjacent to the boundary. Conditions can be applied regarding the type of housing, such as allocating affordable homes outside the boundary.”
- Carys to put together wording for ‘Call of Sites’
- List to be compiled of all identified sites (use What3Words) – Action by all

4. Review of existing policies.

- All to read through the policies to see which ones are still relevant and those that need deleting
- Chris happy to put a list together using the NPFW – any comments please send to Chris

5. Possible new policies

- Solar Farms, open space on new estates, affordable housing.

6. AOB

Need to work on re-visit the Vision Statement. We either send out for consultation residents informing them that we are reviewing our NHP and looking at new policies and if you have any comments please let us know, also asking this is the vision we had last time - has it changed.

Next Meeting 10th March 2026 at 6.00pm