

MINUTES OF THE MEETING OF EAST LEAKE PARISH COUNCIL HELD AT THE EAST LEAKE PARISH COUNCIL OFFICES ON TUESDAY 23RD JUNE 2026 AT 7.30PM

Present: Cllrs: Donna Griggs, Chris Garbett, Mike Sharpe, Sandra Johnson, Wendy Thompson, Chris Jennison, Mel Roper, Susan Davis, Jason Billin, Liz Taylor, and Kevin Shaw

Also present: Sue Lewis (Clerk), Ally Moore (Assistant Clerk), and Cllr Carys Thomas (RBC).

In the absence of both the Chair and Vice-Chair, Cllr Kevin Shaw proposed that Cllr Donna Griggs chair the meeting.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Mel Roper
Agreed unanimously

26/028 Apologies for Absence

Cllrs Eleanor Robinson, David Davis, and Will Birch (ELPC), and Cllrs Andy Brown and Stuart Matthews (NCC) – reasons given and accepted.

26/030 Chair's Announcements

The Clerk reported that the public toilets are currently expected to reopen during the second week of July.

26/031 Declaration of Interest in Items on the Agenda

None

26/032 To Receive Reports from Outside Bodies including County and Borough Councils

Cllr Carys Thomas reported that she had attended a Local Government Reorganisation meeting, which focused largely on matters of implementation. There was discussion regarding potential names for the new councils under the various options being considered. No indication was given as to the preferred option, and the decision is expected from the Government in the first half of July.

Cllrs Thomas and Way had raised a scrutiny item to consider ongoing concerns about management charges on new housing estates.

Cllr Thomas had attended a meeting of the Local Development Forum. A judicial review has been requested in relation to the design and masterplan for the Strategic Allocation at Gamston/Tollerton. The process for the next Local Plan has commenced, to eventually replace the Greater Nottingham Strategic Plan which is being examined in July.

26/033 To Approve as a True Record Minutes of the following meetings: -

- **Parish Council Meeting 26th May 2026 (pages 5-9)**

Any matters arising for information only: None

Proposed: Cllr Donna Griggs
Agreed unanimously

Seconded: Cllr Kevin Shaw

- **HR Committee 26th May 2026 (page 10)**

Proposed: Cllr Donna Griggs
Agreed unanimously

Seconded: Cllr Mel Roper

- **25/HR/013 To Receive outcome of the Job Evaluation Report and agree any actions**

RESOLUTION:

That both the Clerk and Assistant Clerk be paid at the recommended salary level and that the Assistant Clerk's title be changed to Deputy Clerk.

Proposed: Cllr Donna Griggs **Seconded:** Cllr Sandra Johnson
Agreed 10 in favour with one abstention

- **Personnel & Finance 9th June 2026 (pages 11-12)**

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Wendy Thompson
Agreed unanimously

- **26/P&F/04 To Review the Data Protection Policy**

RESOLUTION:

That the Parish Council re-adopt the Data Protection Policy

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Wendy Thompson
Agreed Unanimously

- **26/P&F/05 To Consider Grant Applications - East Leake Village Hall**

RESOLUTION:

That the Parish Council agrees to award a grant of £6,475 plus VAT towards the repair of the drains. However, the Council is unable to commit to any further funding at this stage until the position regarding Community Infrastructure Levy (CIL) funding becomes clearer.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Wendy Thompson
Agreed unanimously

- **26/P&F/06 To Consider Request from Church Yard Volunteers for a new mower.**

RESOLUTION:

That the Parish Council purchase a Mulching Mower for the volunteers who look after the closed churchyard.

Proposed: Cllr Kevin Shaw **Seconded:** Cllr Mike Sharpe
Agreed Unanimously

The Clerk also reported that she has applied for a grant from East Midlands Airport Community Fund.

- **Planning Committee – 16th June 2026 (pages 13-14)**

It was requested that the paragraph following the words “six possible sites” be deleted.

Subject to the above amendment:

Proposed: Cllr Liz Taylor
Agreed unanimously

Seconded: Cllr Mike Sharpe

- **Amenities Committee – 16th June 2026 (pages 15-17)**

Proposed: Cllr Mel Roper
Agreed unanimously

Seconded: Cllr Liz Taylor

- **26/AME/005** To Discuss and Consider Quote for Felling of Willow Tree on Brookside

RESOLUTION:

That the quotation of £795 from Charnwood Tree Services to fell the willow tree be accepted.

Proposed: Cllr Mel Roper
Agreed unanimously

Seconded: Cllr Donna Griggs

- **26/AME/006 - To Discuss the Possibility of Retaining the ST Compound for Extension of the Car Park on Gotham Road**

RESOLUTION:

That the Parish Council, subject to the necessary advice and approvals, agrees to retain the compound as an extension to the car park.

Proposed: Cllr Mel Roper
Agreed unanimously

Seconded: Cllr Chris Garbett

- **26/AME/009 - To Consider the Removal of Wooden Balustrades in the Children's Playground**

RESOLUTION:

That the Parish Council approves the removal of all remaining wooden balustrades and that the area be infilled with wet-pour safety surfacing. The Clerk is authorised to proceed with the work provided the quotation is below £1,000.

Proposed: Cllr Mel Roper
Agreed unanimously

Seconded: Cllr Wendy Thompson

26/034 To Consider Severn Trent offer of compensation for disruption during works on Playing Field

Members considered the offer of £3,000 made by Severn Trent in respect of the disruption caused to the playing fields during the works. It was noted that, by agreeing to retain the compound area rather than requiring full reinstatement to grassland at the conclusion of the project, the Council would be providing a significant cost saving through avoiding the expense of removing the compound, reinstating the land, importing topsoil, and reseeding the area.

Members agreed that the offer of £3,000 did not adequately reflect either the ongoing impact on the playing fields or the benefit to Severn Trent arising from the Council's position. It was resolved to decline the offer and to request that ST review its proposal. Members considered that a figure closer to £5,000 would be more appropriate in the circumstances. Clerk to respond to Severn Trent.

Proposed: Cllr Donna Griggs
Agreed unanimously

Seconded: Cllr Mike Sharpe

26/035 Review of the CCTV position

The Chair referred to the previously circulated report.

The Parish Council has undertaken a thorough review of CCTV provision, including public engagement, supplier presentations, police consultation, and exploration of partnership models. Based on the evidence and police advice, the Council concludes that existing CCTV – combined with widespread private systems – provides effective coverage. The Council will review the CCTV provision every 2 years.

Proposed: Cllr Donna Griggs
Agreed unanimously

Seconded: Cllr Mel Roper

26/036 To Receive Updates on:

Baptist Church – Structural Survey and any agree any actions required

Cllr Chris Garbett reported that the structural survey had been completed and that a number of defects had been identified.

Cllr Jason Billin reported that work was ongoing to develop the business case. He advised that he had spoken with Cllr Andy Brown, who had indicated that funding may be available through Nottinghamshire County Council. An application would need to be submitted, and Cllr Brown had confirmed that he would support and co-sign the application.

Members were advised that the working party was meeting regularly to consider the viability of the project and to progress the necessary work.

Health Centre

No reports.

Severn Trent – Update on Pumping Station

Clerk reported that the Health Centre car park will not be closed this weekend as originally planned and that there are no further updates.

26/037 To Receive Verbal Reports from Sub-committees, Working Parties, Coordinators and Portfolio holders

There were no reports.

26/038 To Approve Bill Payments, Bank Transfers, Direct Debits, and Salaries for June 2026

The previously circulated list was approved.

Additional items since list was circulated:

BACS	£7.73	Amazon (stationery)
BACS	£2080.00	Ladybug Garden Services (groundsman contractor)
BACS	£8096.46	G Burley and Sons Ltd (hanging baskets)
BACS	£90.00	Grasshopper Hosting (website management)
BACS	£383.76	Northern Oil (diesel)

Proposed: Cllr Donna Griggs
Agreed unanimously

Seconded: Cllr Mel Roper

26/039 To Report Correspondence Received – for information only

1. Meadowcroft and Gardinia Rise Residents Association – copy of letter sent to James Naish MP on behalf of the residents of East Leake currently residing on Managed Estates – **to be added to the next Full Council agenda**
2. Email from resident voicing concerns regarding the use of Oldershaw Road as a rat run – **Clerk has forwarded to County Councillors**
3. Rushcliffe Borough Council (Community Assets Register) - re-nomination letter for the Three Horseshoes, East Leake – **Accepted**
4. NALC Training Courses – **previously circulated by Clerk**

Meeting closed at 20.09

DRAFT