

East Leake Parish Council

Notice of Meeting

Parish Office
45 Main Street, East Leake
parishclerk@east-leake.gov.uk
01509 852217

Dear Councillor

I hereby give you notice that a meeting of the Personnel & Finance Committee will be held in the Parish Office on Tuesday 13th October 2026 at 7.30pm approx.



**Clerk to the Parish Council
8th October 2026**

Residents of East Leake attending will be invited to address the council, between 7.30pm & 7.45pm subject to the current rules of East Leake Parish Council.

AGENDA

Apologies for Absence

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| 26/P&F/25 | Declaration of Interest in Items on the Agenda |
| 26/P&F/26 | Chair's Announcements |
| 26/P&F/27 | Report any Matters arising from Minutes of Meeting 8 th September 2026 – for information only |
| 26/P&F/28 | To set a date for Budget 2027/28 meeting and to consider Amenities Committee Wish List |
| 26/P&F/29 | To Approve the updated review of Grant Application Form and how we award grants |
| 26/P&F/30 | To Approve the following Policies <ul style="list-style-type: none">• Emergency/Dependants Leave Policy• Sickness Absence Policy• Paternity Leave & Pay Policy• Carer's Leave Policy• Compassionate Leave Policy |
| 26/P&F/31 | To Agree cost of First Aid at Work Requalification for the Deputy Clerk |
| 26/P&F/32 | Report Correspondence received since the last meeting – for information only |