MINUTES OF EAST LEAKE PARISH COUNCIL PERSONNEL & FINANCE COMMITTEE HELD IN THE PARISH COUNCIL OFFICE ON TUESDAY 10TH NOVEMBER 2026 AT 7.30PM

Present: Cllrs Kevin Shaw (Chair), Donna Griggs, Will Birch, David Davis, Chris Garbett, and Liz Taylor

In the absence of the Clerk and Deputy Clerk, Cllr Donna Griggs agreed to undertake the clerking duties for the meeting. Cllr Griggs temporarily withdrew from her role as a committee member for the duration of the meeting and did not participate in any decision-making.

Apologies for Absence:

Cllrs Eleanor Robinson and Wendy Thompson – reasons given and accepted.

26/P&F/33 Declaration of Interest in Items on the Agenda

None

26/P&F/34 Chair's Announcements

None

26/P&F/35 Report any Matters arising from Minutes of Meeting 13th October 2026 – for information only

None

26/P&F/36 To Receive Update on the budget planning

The budget planning meeting scheduled for Friday will proceed, subject to the Clerk being well enough to provide the necessary information.

26/P&F/37 To Discuss and Consider the quotation for drawing up plans for the Gotham Road Car Park Extension

RESOLUTION: To seek further clarification on the two quotations received and prepare a summary document to enable a like-for-like comparison, to be presented to Full Council in November for consideration and a decision.

26/P&F/38 To Approve the purchase of Lamp Post Poppies for 2027

RECOMMENDATION: That two packs of lamp post poppies be purchased for 2027 at a total cost of £300.

26/P&F/39 To Review the Disciplinary Policy & Code of Conduct Policy

RECOMMENDATION: That the Disciplinary Policy and Code of Conduct Policy be adopted by Full Council.

26/P&F/40 Report Correspondence received since the last meeting – for information only

There was no correspondence.
The meeting closed at: 19.40pm.

DRAFT